

DUNHAM ON TRENT WITH RAGNALL, DARLTON AND FLEDBOROUGH PARISH COUNCIL

(Dunham & District Parish Council)

MINUTES OF THE DUNHAM & DISTRICT PARISH COUNCIL MEETING held at 7:00pm on 11 JUNE 2019 at the Dunham Millennium Hall, Low Street, Dunham on Trent

Present: Councillors: Lucy Atkinson, Madeline Barden (Chair), Carole Booth, Lyn Sharpe
Adrian Stapleton and Kathryn Watkinson

District Councillors Keith and Shirley Isard
County Councillor John Ogle

Clerk: Caron Ballantyne

In Attendance: No members of the public

Action by:

07/19/01 Public Forum

No members of the public present

07/19/02 To consider and approve any applications for co-option

Adrian Stapleton from Ragnall

Richard Horsted from Dunham on Trent

The applications received were approved. Cllr Stapleton signed the declaration of acceptance of office. Clerk to arrange with Cllr Horsted for **Clerk** the signing his declaration of acceptance office

07/19/03 To receive reports from Police, County and District Councillors

County Councillor Report

Retford town council are trying to arrange a meeting with the local police and the Police and Crime Commissioner. This continues to be delayed and it would appear that this is not being taken seriously.

NCC are taking more children into care and the budgets are already under pressure. Lots of money is being spent in urban areas to try and reduce this trend with schemes such as Sure Start.

District Councillor Report

There is work continuing to be undertaken on the Bassetlaw Local Plan. Parish Councillors would like the District Councillors to make enquiries into the two outstanding planning enforcement issues, as no response has been received in relation to these requests. The Parish Council were advised to send the details to Beverly Alderton-Sambrook – Head of BDC Planning Department

Empty properties in Dunham on Trent to be raised with BDC Head of planning as well

07/19/04 To receive apologies for absence

Apologies received from Councillor Nina Theideman and accepted

Cllr Moss has handed in her resignation

Apologies from Lucy Champion PCSO noted.

Apologies were received from Richard Horsted who has been co-opted to **Cllr** the Parish Council to represent Dunham-on-Trent Parish **Barden**

Thank you to Rita, Di and the Oakdens to be sent by the chair

07/19/05 To receive declarations of interest

Cllr Sharpe declared an interest in Item 7c – As item purchased for Lengthsman is from her business

Cllr Booth declared an interest in Item 7c – as mileage expenses to be approved

07/19/06 To receive and approve the minutes of the

- Annual Parish Council meeting of 14 May 2019, previously circulated to members. These were resolved unanimously to be a true record and signed by the Chair.
- Parish Council Meeting of 14 May 2019, previously circulated to members. These were resolved unanimously to be a true record and signed by the Chair.

07/19/07 Finance

a) To formally note items of receipt for the month Value

None		
------	--	--

b) To Formally approve expenditure since the last meeting VAT Total

ICO	Fees and Membership - ICO	£35.00	£0.00	£35.00
-----	---------------------------	--------	-------	--------

Direct Debits and staff salary including PAYE and Pension, all approved unanimously

c) Expenditure to be approved VAT Total

Carole Booth	Chairs/Councillors Expenses - Mileage	£10.80	£0.00	£10.80
IONOS	Email accounts/Domain registration - 203017647316	£1.99	£0.40	£2.39
National ALC	Fees and Membership - 13930	£50.00	£10.00	£60.00
Prime Print	Administration inc postage, books & office equipment - Plans	£11.00	£2.20	£13.20
Bridleway & Gauntleys	Lengthsman Scheme - Weedkiller	£15.42	£3.08	£18.50
Colin Gaisford	Lengthsman Scheme - 9	£252.00	£0.00	£252.00

All expenditure approved unanimously.

d) Bank Reconciliation for the year to date to be approved

Reconciliation for May was approved by two Councillors. To be circulated Clerk to all members.

07/19/08 Planning

a) Applications for Consideration

19/00672/FUL	America Farm Woodcoates Road, Darlton	Construction of a Temporary Timber Lodge Ancillary Unit – SUPPORTED unanimously Material Planning considerations: economic impact as this will enable an existing business to continue to operate
--------------	---------------------------------------	--

b) Decisions

19/00487/ADV	Display Pole Mounted Welcome Sign	Granted
--------------	-----------------------------------	---------

Noted

c) Public Consultation on the Draft Nottinghamshire Minerals Local Plan, Cllr Barden had reviewed the documents and there is nothing which would impact this area. There are therefore no comments to be made

d) Street naming and numbering – Plot at Pear Tree Farm, Broad Gate, Darlton

The proposed name was supported unanimously

Clerk

07/19/09 To receive reports

a) Clerk & Councillors**Agenda Item**

- BDC planning have been contacted with regard to planning **10/18/13d** permission/permitted development at Oak Tree Cottage, Ragnall – awaiting a response
- Environment Agency contacted about replacement **10/18/20** benches – additional provided
NCC have been contacted about sign at Fledborough – photos and plans sent, along with request for quote for the installation of the items – awaiting a response
- Youth Council. Information being sought from other **12/18/12** Parishes who have done this and advice from NALC has been requested. Meeting with Cllr Barden to be set up when appropriate
- Allotment ownership in Horne Lane, still being investigated, **01/19/08** Area Housing Manager is investigating. Planning department contacted, awaiting a response
- Payback advised that the Parish Council would like to enter **01/19/09** into a new SLA – awaiting agreement from Payback
- Donation of silhouettes accepted, awaiting receipt of them **02/19/10d**
- Request for Children signs near the village hall requested **03/19/05** from NCC
- Certificate of Exemption sent to PFK Littlejohn, this has **04/19/09b** now been formally recorded as received
- Councillor responsibilities, posted to the website **05/19/6**
- Terms of Reference for Groups, drafted and brought **05/19/7** forward for Formal approval
- Appointment of Representatives (Formal and Informal), **05/19/8** posted to the website. Parishioners with potential roles have been asked if they would be willing to be the named representative, awaiting responses
- Adopted Standing Orders posted to the website **05/19/9**
- Adopted Financial Regulations posted to the website **05/19/10**
- Amendments to bank signatories and internet banking **05/19/11** users is being progressed
- Adopted Risk Management and Training policies posted to **05/19/13** the website

- Encourage more people to stand for election – Noted in diary to **05/19/14** bring forward before next elections
- Adopted General Data Protection Regulation Policies and **05/19/15** Procedures posted to the website
- Adopted Policies posted to the website **05/19/16**
- Adopted Procedures posted to the website **05/19/17**
- Additions to be made to the Action plan and posted to the **05/19/18** website
- Internal Auditor for 2019/20 notified of Appointment – this **05/19/19** has been accepted
- April bank reconciliation circulated to all Councillors **06/19/6d**
- Public Consultation on the Draft Nottinghamshire Minerals **06/19/7c** Local Plan – brought forward to June Meeting
- Ride to Save Lives 22 September 2019 – brought forward **06/19/9b** to June meeting
- Request to NCC for Village Hall Sign from the A57 and **06/19/10** Laneham Road submitted – response received
- Rent Increase for the Reptile Gardens from April 2020 – **06/19/11** letter sent to the tenant

Other items

- Work on the archives continues – most of the missing minutes have now been located, but not the signed originals.

Reports to NCC

FS118717396	Various	Missing Marker Posts
FS119433667	A57/Low Street & Laneham Road/Cocketts Hill	Direction Signs for the Village Hall
FS120189561	Main Street (Ragnall)	Loose service cover

Reports to BDC

None		
-------------	--	--

M Barden

10/18/18 – Signing of the Statutory Declaration for the land know as Reptile Gardens, is being progressed with the Solicitor.

16/19/7c - Public Consultation on the Draft Nottinghamshire Minerals Local Plan, reviewed and comments available for discussion at June Meeting
Grass area outside Roberts Close needs to be cut as this creating a visibility issue. Clerk to ask the District Council to be asked to cut this as soon as possible.

The Footway on Laneham Road is in need of resurfacing – from the top of Cocketts Hill up to Laneham – Clerk to remind Councillor Ogle to add this to the list of priorities in August for next financial year.

All Councillors

05/19/15 – Adopted Security Compliance Checklist completed by all Councillors in attendance. All other councillors to complete as soon as possible.

Lyn Sharpe

Has made contact with Mr Rhodes at the Environment Agency – he has confirmed that two of the benches proposed are on EA land. The person who needs to be contact is Roger Morris. Clerk to contact.

Lengthsman

Dunham-on-Trent, mow and strim grass verges. Tidy War Memorial site.

07/19/10 Parish Council Surgeries

The Post Office has agreed that a trial may take place on days when the post office is open. The post office is open on a Monday afternoon and a Thursday morning. It was agreed that a Monday afternoon would be the best as there is another activity taking place in the village hall. This would be for a period of 1 hour during the 3 hours of the Post Office opening hours. Cllr Barden is willing to do September as the first one – Rota for future months to be drafted. Dates to be given to the Informer to be published

Clerk

07/19/11 Ride to Save Lives 22 September 2019

The Village Hall committee had too much on the agenda of the last meeting to discuss this. Will be brought forward to the next meeting.

Clerk

07/19/12 To Consider Options for Play Area Regular Inspections

Resolved unanimously to undertake 3 inspections in addition to the annual inspection undertaken by ROSPA in May
Resolved unanimously that a sign be erected with contact details for users in case of issues being identified in between

Clerk

07/19/13 To Consider Terms of Reference for Groups

Resolved unanimously that the terms of reference be adopted

Clerk

07/19/14 Local Council Award Scheme application for Foundation Level

To consider if all criteria are met – Resolved unanimously that all criteria are in place

Clerk

07/19/15 Correspondence

- a) Nottinghamshire Police – Initiative to protect wildlife, noted
- b) Celebration of 75th Anniversary of VE Day – May 2020, to be brought forward to the next meeting
- c) County Council Civic Service – Sunday 23 June 3pm at Southwell Minster, unfortunately no one is available to attend
- d) North Nottinghamshire Community First Responders, request for financial support. Resolved unanimously that they be invited to attend the Gala Day on the 21st July at the Village Hall.

Clerk

Clerk

Clerk

Meeting closed at 20:50pm