

# DUNHAM & DISTRICT PARISH COUNCIL

Minutes of the meeting of Dunham, Fledborough, Darlton and Ragnall Parish Council held on Tuesday the 13<sup>th</sup> of February 2018 which commenced at 19.00 hours.

The meeting was held at the Millennium Hall, Low Street, Dunham on Trent.

**Present: Cllr. Lyn Sharpe – Chairman, Cllr. Ian Oakden – Vice Chairman, Cllrs. J Briscoe, C Booth, C Hamilton, A Hamilton, R Horsted, D Moss, R Grimes, S Oakden, K Watkinson & P McKechnie.**

## Questions from Members of the Public

Members of the Public raised the ongoing drainage issue at Roberts Close, Ragnall, a planning application at Darlton & an initiative to support the Retford Food Bank. Further information related to these issues is detailed in these minutes.

Police Report – None made.

## Reports from County Councillor & District Councillors

Cllr. Ogle from Notts CC spoke on the following matters.

County Council Budget 2018/2019.

The drainage issue at Roberts Close offering to investigate and hopefully resolve.  
Broadband in relation to Fledborough.

Cllr S Isard – Bassetlaw District Councillor confirmed that Dunham and District PC was to receive a grant to provide litter bins for the benefit of the Parish.

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## Council Meeting.

02/18/01. Apologies for absence.

Apologies for absence were received from Cllr. M Barden, Cllr. P Eghan & Cllr. J Starmer. NOTED

02/18/02. To receive intention to record this meeting.

None.

02/18/03. Declarations of Interest.

None made.

02/18/04. Acceptance of the Minutes of the meeting held on the 12<sup>th</sup> of December 2017.

It was proposed by D Moss and seconded by R Grimes and it was: AGREED (unanimously) to accept the minutes of the previous meeting and they were duly signed by the Chairman.

02/18/05. Matters arising – for information only.

Nil of note.

02/18/06. Flooding Issue - Roberts Close, Ragnall.

The Clerk confirmed that he had contacted Bassetlaw DC and A1 Housing to try and get this matter resolved. A further report will be made in due course.

02/18/07. Planning Application(s) and Decision Notices.

Two planning applications at Dunham and one at Darlton were discussed.

It was: AGREED (unanimously) that no objection would be made to these applications.

02/18/08. Financial Position as at 18 January 2018.

The latest bank statement was circulated. The Clerk confirmed that that the account was healthy.

02/18/09. Bills for Payment.

Bassetlaw DC £125.00 – new litter bin for Darlton  
HMRC Feb & March  
Salary (Bowman) Feb & March  
Notts CC Pension payment Feb & March  
Old Hall Nursery (Trees for Darlton and Fledborough) £508 paid by the Clerk.  
S Bowman Expenses (2 months) for mileage, tolls, stationery and trailer hire  
Mr Colin Gaisford £45.50 – monthly account.

All payments were approved (unanimously).

02/18/10. To set up a working party to progress the 5 Year Plan for the Parish.

Volunteers were asked to contact the Clerk if they wished to be part of the working group.

02/18/11. Risk Assessment Review & Asset Inspection.

- a. Accidents.
- b. Footpaths & Parish Lanes.
- c. Highways.

Nothing of note to record except the poor condition of the road surface on Cockett's Hill.  
Clerk to report.

02/18/12. Lengthsman's Report.

A report from the Lengthsman was read to members. NOTED.

02/18/13. Councillor Reports.

- a. Cllr. Ian Oakden re Newark Sustrans Rangers & Friends of the Trent Vale Trail.

The Vice Chairman informed the meeting that SUSTRANS were looking at creating a new cycle path/walkway between Fledborough and Collingham and eventually on to Newark.

This was considered an excellent idea and the Clerk was asked to write a letter of support to SUSTRANS. Clerk to action.

- b. Cllr. C Hamilton requested that an additional bin be provided for Darlton. AGREED.
- c. Cllr. C Hamilton further requested that a zip wire type item of play equipment be provided at the Darlton play area.

Both requests were AGREED (unanimously) and the Clerk was tasked with obtaining quotes and submitting grant applications to fund the zip wire equipment purchase.

02/18/14. Correspondence.

- a. A resident seeks agreement to help support the local Food Bank.

A young resident, who had addressed the meeting during the public session, wished to start a collection system in Dunham and District to support the local food bank.

Councillors agreed this was an excellent idea and both the Village Hall and Parish Council would support the young resident with this project. Clerk to liaise.

02/18/15. Review of Lengthsman Arrangements.

A report by Cllr. Ian Oakden was made and it was: AGREED to offer Mr Colin Gaisford an increase in his hourly rate.

The Clerk was to take a more proactive role in task allocation and members would be able to submit requests for additional tasks to be completed in their Villages.

Clerk to write to Mr Gaisford with a formal offer.

02/18/16. Future arrangements for the payment of invoices/wages/PAYE etc.

The Clerk explained that as Council only meets bi-monthly it is often necessary to make payments in advance of routine meetings so an amendment to Standing Orders is required.

It was: AGREED (unanimously) to authorise the Clerk to amend Standing Orders in due course to reflect that retrospective authority would routinely be given for payments such as salaries/HMRC/Pension payments/Lengthsman payments.

The Clerk was also asked to investigate the introduction of Standing Orders and on- line banking.

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Mrs L Sharpe – Chairman      Dated.....