

DUNHAM & DISTRICT PARISH COUNCIL

MINUTES OF THE DUNHAM & DISTRICT PARISH COUNCIL MEETING

held at 7:00pm on 13 NOVEMBER 2018

at the Dunham Millennium Hall, Low Street, Dunham on Trent

Present: Councillors: Madeline Barden (Chair), Carole Booth, Paul Eghan, Pam McKechnie, Di Moss, Ian Oakden, Sue Oakden, Kathryn Watkinson

District Councillor Keith Isard
County Councillor J Ogle (Part)

Clerk: Caron Ballantyne

In Attendance: 2 members of the public

Action by:

11/18/01 **Questions from Members of the Public**

There is a proposed footpath running down the side of the house at America Farm. This has been going on for some time and Nottinghamshire County Council are now progressing this matter. The residents were not invited to a meeting in 2016. To try and resolve this matter the Clerk will try to liaise with NCC to try and establish the evidence that has been used to determine the decision that has been made.

The quote provided for the footpath on Cocketts Hill was discussed and other options and possible solutions – The Parish Council will consult with near neighbours and continue to pursue this matter

11/18/02 **To receive reports from Police, County and District Councillors**

District Councillor K Isard – Bassetlaw now has housing land supply for over 5 years, which should assist with planning appeals being made, when planning applications are being refused.

Financial Support may be available from the District Council for the provision of a sign to the village hall.

County Councillor Ogle reported that Fibre Optic is coming but there are a number of properties that this will not be extended to as they are too remote. Grants are available for these properties and a letter is to be sent from NCC outlining the options.

Drainage Works to Roberts Close at Ragnall is about to commence, this will also address the blocked drain issue on the corner. The Lengthsman to be asked to inspect all the Ragnall drains in the wet to ensure that there are no more issues which need addressing whilst the workmen are on site.

Poachers have been reported to the Police and have been taken into custody.

Another instance has been reported to the police and they were not taken into custody and the vehicle has not been searched for firearms. The new policeman should be coming to introduce himself to the Parish Council.

The County Council has a new surfacing machine which recycles the existing material and relays it in-situ.

NCC Highways will be contacted to visit site and inspect the road condition between Fledborough and Ragnall

- 11/18/03 To receive apologies for absence**
Apologies received from Rita Grimes, Richard Horsted and L Sharpe and accepted
Apologies from District Councillor S Isard noted
- 11/18/04 To receive declarations of interest**
None
- 11/18/05 To receive and approved the minutes:** of the Parish Council meeting of 9 October 2018, previously circulated to members. These were agreed unanimously as a true record and signed by the Chair.
- 11/18/06 To consider Parish Councillor Vacancy**
There is 1 person eligible and interested in being co-opted to the Council
Resolved unanimously to suggest to them that they are co-opted to represent Darlton **Clerk**
Clerk to arrange for the completion of the acceptance of office and declaration of interest forms to be completed – Parish email account to be set up

11/18/07 Finance

a) **To formally note items of receipt for the month** **Value**

| | | |
|----------------------------|---------|-----------|
| Bassetlaw District Council | Precept | £5,628.00 |
|----------------------------|---------|-----------|

b) **To formally approve expenditure since last month** **VAT** **Total**

| | | | |
|------|--|--|--|
| None | | | |
|------|--|--|--|

c) **Expenditure to be approved** **VAT** **Total**

| | | | | |
|-----------------|------------------------------------|---------|---------|---------|
| Clerk | Use of premises | £19.50 | Nil | £19.50 |
| Clerk | Postage | £27.12 | Nil | £27.12 |
| Clerk | Toll Bridge card | £16.67 | £3.33 | £20.00 |
| Clerk | Email accounts/Domain registration | £2.98 | £0.60 | £3.58 |
| Clerk | New Laptop | £499.99 | £100.00 | £599.99 |
| Clerk | Email accounts/Domain registration | £1.99 | £0.40 | £2.39 |
| Clerk | Mileage | £10.35 | Nil | £10.35 |
| Probation | Litter Picking/Payback | £150.00 | £30.00 | £180.00 |
| British Legion | Section 137 – Poppy Wreath | £17.50 | Nil | £17.50 |
| Parish Magazine | Parish Informer – start up costs | £500.00 | Nil | £500.00 |

Salary and PAYE

All expenditure approved unanimously, with the exception of the Probation Service. Further details to be obtained and brought back to the next meeting

- d) **Bank Reconciliation for the year to date to be approved** **Clerk**
Signed by Cllrs Barden and I Oakden, to be circulated to all Councillors
- e) **Budget Monitoring and Virements** **Clerk**
Resolved unanimously that all the changes proposed are accepted
- f) **To review the asset register** **Clerk**
Resolved unanimously that the amended register is approved

- g) To consider quote for undertaking regular Play Park Inspections**
 Resolved unanimously that the parks be inspected in December and February

Clerk

11/18/08

To receive reports

a) Clerk & Councillors

- | | Agenda Item |
|--|--------------------|
| ➤ Payment arranged and sent to Village Hall Treasurer | 10/18/05 |
| ➤ The application form for the new Account with Unity Trust is almost complete – awaiting information from a councillor to enable this to be completed | 10/18/06 |
| ➤ Payment arranged for all expenditure and cheques sent out | 10/18/07 |
| ➤ Lengthsman's report Items raised have been passed to NCC for action and are logged below | 10/18/08 |
| ➤ New laptop has been purchased and set up for use. The old laptop has been tidied up and is ready to be passed to the Parish Magazine | 10/18/11 |
| ➤ Standing Orders Financial Regulations and Policies adopted have been posted to the website | 10/18/12 |
| ➤ Planning Consultations responded to | 10/18/13a |
| ➤ BDC planning have been contacted with regard to planning permission/permitted development at Oak Tree Cottage, Ragnall | 10/18/13d |
| ➤ Invitation to County Hall meeting with regard to Possible Local Government Reorganisation has been circulated to all Councillors | 10/18/15 |
| ➤ Budget for the New Parish Magazine has been allocated | 10/18/16 |
| ➤ CCTV system for the Village Hall and Play Area – To be brought forward. This has not been done as no additional information has, as yet been received from the Village Hall | 10/18/17 |
| ➤ Environment Agency to be contacted about replacement bench NCC have been contacted about benches/bins – photos and plans to be sent, along with request for quote for the installation of the items | 10/18/20 |
| ➤ Cocketts Hill – options currently being considered before progressing this with NCC | 10/18/21 |
| ➤ Clerks Employment Contract has been signed | 10/18/22 |

Other items

Information about drainage works at Ragnall circulated to all Councillors and posted to the website

Reports to NCC

| | | |
|------------|-------------------------|---|
| FS92085781 | Low Street/A57 Junction | Accident Damage to Barrier, need repair |
| FS92129201 | Cocketts Hill | Request for Pedestrian Footway |

| | | |
|------------|------------------------------|--|
| FS92129740 | Main Street (Fledborough) | Drought Damage Slippage and depressions |
| FS92130487 | Low Street/A57 Junction | Ditch Clearance |
| FS93851388 | Village Hall | Bus Stop Request |

Reports to BDC

| | | |
|------|--|--|
| None | | |
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M Barden

To attend the NALC AGM at Epperstone on 14th November

10/18/04 - NCC have been contacted about a new Bus Stop at the Village Hall – site meeting to be arranged

10/18/18 – Signing of the Statutory Declaration for the land known as Reptile Gardens, appointment to be arranged

C Booth

The Nottinghamshire Rural East Bassetlaw Priority Group reported the crime figures and little else

- b) **Lengthsman** – no report this month
- c) **Village Hall** – Christmas tree is to be installed for this year and lights are to be purchased
Volunteers are required as there are not many members of the committee left – is anyone interested in joining this committee?
Raffle prizes are required for the various events being held.
Solar panels are being considered on village hall land.
- d) **The Informer (Parish Magazine)**
Email has been set up and notified to all Councillors – parishinformer@gmail.com
Laptop has been handed over from Clerk
1st Edition of the magazine is to be issued in December and will be distributed to all households by volunteers

11/18/09 Policy and Procedure Documents

- a) **To consider Section 137 Grant Policy** – Resolved unanimously that this policy is accepted
- b) **To consider Action Plan** – Resolved unanimously that this be reviewed at each meeting

11/18/10 Correspondence

- a) Thank you from Fledgelings, noted
- b) Bassetlaw Parish Forum 8th October 2018, noted
- c) Anti-social Behaviour Crime and Policing Act 2014 – Public Spaces , Protection Order – Dog Control, noted
- d) Bassetlaw Playing Pitch Strategy - Parish / Town Council Survey, noted
- e) Nottinghamshire Police Rural East Bassetlaw Priority Group Setting – Next meeting, noted

11/18/11 To consider possible action in relation to Darlton Play Area equipment
Proposals to be prepared and brought forward to a future meeting

**I
Oakden**

- 11/18/12** To consider concerns raised about dangerous trees on Ash Close and overgrown area of the Green in Dunham on Trent
Resolved unanimously to ask the Lengthsman to cut the grass verge.
Resolved unanimously that the landowner be requested to inspect and maintain the trees and the land at the green – Is Lyn on speaking terms with the land owner and able to make an informal approach? **D Moss**
- 11/18/13** **To determine date of next meeting:**
Resolved that the next meeting to be held on Wednesday 5th December
- 11/18/14** **To consider resolving that, under Section 100A (4) of the Local Government Act 1972, the public and members of the press be excluded from the meeting for the following item of business on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 Schedule 12A of the Act**
No members of the public present
- 11/18/15** **To consider additional Payment to the Clerk for additional hours worked**
An additional 17 hours to be paid in Decembers salary **Clerk**

Meeting closed at 21:55pm