

Dunham-on-Trent with Ragnall, Darlton and Fledborough Parish Council

Minutes of the Parish Council Meeting held on Monday 6th January 2003
at 7.00pm in Dunham & District Millennium Centre

Present:

Cllr M Matthews (Chairman)

Cllrs G Ashton, M Barden, S Cobb, C Dixon, R James, P Lyon, G Saville,

DCllr K Isard

In attendance: A Keeley (Clerk)

1 Apologies for Absence

Apologies were received and accepted from Cllrs I Atkinson, B Grimes, L Sharpe

2 Declarations of Interest

3 Minutes of meeting Tuesday 26th November 2002

The minutes were approved and signed by the Chairman as a true record of the meeting. PROPOSED by Cllr C Dixon, SECONDED by Cllr G Saville. AGREED by all.

4 Matters Arising

a) Accidents

b) Criminal Acts

c) Highways – A57

It was reported that a drain had collapsed opposite the back door to the Bridge Inn near the turn to the car park. **ACTION: A Keeley**

d) Highways - Parish

DCllr Isard said he would look into the matter of when the speed limit would be enforced outside the school. **ACTION: DCllr Isard**

e) Footpaths & Parish Lanes

Definitive maps have now been received by Cllr James. He will now begin his review of footpaths, lanes and stiles. He would welcome any comments on the footpaths, lanes and stiles – particularly the use of dog gates on stiles.

ACTION: Cllr James

f) Village Appraisal

Cllrs Barden and Matthews to arrange a date to meet to look into this.

ACTION: Cllrs Barden & Matthews

g) Darlton Play Area

Cllrs Lyon and Cobb reported that they had now had confirmation that a grant had been approved for the play area. A quote has also been received for the play area equipment etc. The Parish Council agreed that ordering the equipment could now go ahead. **ACTION: Cllrs Lyon and Cobb.**

h) Noise from dogs at Field House Farm, Darlton

The Clerk reported that she had spoken to the Environmental Health Department about these complaints. They would need the names and addresses of complainants in order to look into the complaint. To be discussed again at the next meeting.

- i) Possible relocation of charity and recycling bins in Dunham
The Clerk reported that she had contacted the District Council for advice about this matter but has not yet received a response. To be discussed again at the next meeting.
- j) Other matters arising not covered on the agenda
DCllr Isard reported that there had been a proposal to reduce support grants to Parish Councils. He is to arrange a meeting for Chairmen and/or Clerks to discuss this. **ACTION: DCllr Isard**

5 Public Discussion

No members of the public were present so the meeting continued.

6 Village Maintenance

7 Planning Matters

- a) DECISION NOTICE. Display non illuminated fascia directional sign . Lucky Break Newsagents, Bridge House, Main Street, Dunham on Trent, Newark, Notts. The Council noted that permission had been refused.
- b) Lacken, The Green, Dunham on Trent, Newark, Notts. Change of use from dwellinghouse to telesales office. As the District Council required a reply by 20/12/2002 a subcommittee meeting was held to consider this application. No objections. **ACTION: A Keeley**
- c) Land adjoining White Swan, Main Street, Dunham on Trent, Newark, Notts. Erect detached three bedroom bungalow. As the District Council required a reply by 17/12/2002 a subcommittee meeting was held to consider this application. No objections. **ACTION: A Keeley**
- d) Land adjacent Darlton Road, Darlton, Newark, Notts. Retain non – illuminated directional sign. As the District Council required a reply by 23/12/2002 a subcommittee meeting was held to consider this application. The Parish Councils' response was that whilst it agrees with signs which help local industry it understands that other applications for signs have been turned down because they were on land divorced from the premises as this sign is. The Parish Council is concerned about possible inconsistent decisions regarding the use of signs. **ACTION: A Keeley**
- e) Land adjacent Mon Abri, Upper Row, Dunham on Trent, Newark, Notts. Erect detached dwelling (Renewal of P.A. No. 1/14/99/2). As this application has been approved by the Secretary of State the Parish Council abide by that decision. **ACTION: A Keeley**

8 Correspondence

Nottinghamshire County Council:

- a) Travel and Transport Briefing. December 2002
- b) Planning & Property Briefing. December 2002 and January 2003
- c) Local Bus Timetable Book - Questionnaire
- d) Countylink. December 2002

Bassetlaw District Council:

- e) Town Planning – Training and Discussion Event. Thursday 16 January 5.30 – 8.00pm. Clayworth Memorial Hall
- f) Dates for Saturday morning collection of bulky domestic waste.
- g) Retford Shopmobility Unit – Notice of temporary closure.
- h) Parish precepts and contributions 2003/2004 – Application Form.

NALC:

General:

- i) Rampton Parish Council. Details of a Public Meeting to be held on 06/01/2003 at 7.30pm at Rampton Village Hall to discuss the possibility of acquiring a defibrillator for use in the local area. Cllr Sharpe attending on behalf of the Parish Council.
- j) Fledgelings Pre School Playgroup. Request for contributions.
- k) Notts Healthcare NHS Trust. Brainwaves. December 2002.
- l) Bassetlaw Development Agency – Funding Seminars. Wednesday 5 February 6.00 – 9.00pm. Carlton in Lindrick Village Hall.
- m) Countywise Newsletter. December 2002
- n) Enprove brochure
- o) Dunham on Trent Senior Citizens Club. Letter of thanks for the donation towards the running of the Club.
- p) Patrick Mercer MP. Copy of letter from Countryside Agency regarding funding for rural areas.
- q) John Gilbert – Historical information about Ragnall, Darlton, Fledborough and Dunham on Trent. The Chairman suggested that this information should be photocopied and sent out with the Minutes and Agenda. **ACTION: A Keeley**
- r) Robert Barber & Sons Solicitors. Request for information regarding correspondence between the Parish Council and Nottinghamshire County Council regarding Church Walk. **ACTION: A Keeley**

9 Financial Matters

- a) Accounts for Payment
 - i) The Council APPROVED the payment of £154.26 to Ann Keeley for December's Clerk's Salary (£122.17) and expenses (£32.09). Cheque 134.
 - ii) The Council APPROVED the payment of £58.96 to British Telecom. Cheque 133.
 - iii) The Council APPROVED the payment of £50.00 to Mr C Gaisford (litter picking & street cleaning – December 2002). Cheque 135.
 - iv) The Council APPROVED the donation of £540.00 to Fledgelings Pre School Playgroup. Cheque 136.
- b) Income

Current Account interest £1.37
Coopers Limited – £42.00 rent received for land at Reptile Gardens.
- c) Balance of Accounts as at 06.01.2003

| | £ |
|------------------|----------------|
| Current Account: | 1079.32 |
| Deposit Account | 7105.52 |
| TOTAL | 8184.84 |
- d) Transfer of Funds

None.

10 Urgent Business

11 Date and Time of Next Meeting

The next meeting of the Parish Council is to be held on Tuesday 28th January 2003 at 7.00pm in the Village Hall.

There being no further business, the Chairman declared the meeting closed at 8.15pm.

SIGNED



(Chairman)

DATE

28/1/03

Dunham-on-Trent with Ragnall, Darlton and Fledborough Parish Council

Minutes of the Parish Council Budget Meeting held on Tuesday 28th January 2003
commencing 8.30pm in Dunham & District Millennium Centre

Present:

Cllr M Matthews (Chairman)

Cllrs G Ashton, I Atkinson, M Barden, C Dixon, B Grimes, R James, P Lyon,

G Saville, L Sharpe

In attendance: A Keeley (Clerk)

1 Apologies for Absence

Apologies were received and accepted from Cllr S Cobb and CCllr J Hemsall

2 Declarations of Interest

Cllrs I Atkinson and G Ashton declared a pecuniary interest in minute 4 (Village Hall).

Cllr M Matthews declared a pecuniary interest in minute 4 (Village Hall and Senior Citizens).

3 Income and Expenditure 2002 / 2003

The councillors considered the income and expenditure figures for the current year.

4 Contribution and Precept 2003 / 2004

The budget was set as follows:

| | |
|-----------------------|-------------|
| Clerk's Salary | 1680 |
| Clerical Expenses | 319 |
| Insurance | 325 |
| Room Hire | 205 |
| Audit Fees | 130 |
| Subscriptions | 105 |
| Play Area Inspections | <u>67</u> |
| | 2831 |

Village Grants:

| | |
|---|-------------|
| Churchyards | 635 |
| (Dunham £220, Ragnall £150, Darlton £150, Fledborough £115) | |
| Village Hall | 700 |
| Playgroup | 550 |
| Senior Citizens | 550 |
| Poppy Appeal | 50 |
| Other Grants | 245 |
| Darlton Clock | 130 |
| Darlton Grasscutting | <u>260</u> |
| | 5951 |

RESOLVED: The Parish Council decided to set its Precept at the same amount as last year with a 3% rise for inflation. Any deficit will be covered by reserves.
The Parish Council holds £6000 in reserves the majority of which is set aside for the

purpose of developing projects within the community eg. Village Appraisal, Play Area, new notice boards, etc.

Contribution of £2001 is to be applied for. Precept to be set at £3950. Street Cleaning Grant of £408.75 is to be requested.

5 Clerk's Salary

The Chairman asked the Clerk if the Parish Council was paying her the national recommended rate. The Clerk said that she was being paid a lower rate than that recommended. It was agreed that this should be looked into and amended if necessary. Cllr Barden offered to look into this. **ACTION: Cllr Barden**

There being no further business, the Chairman declared the meeting closed at 9.15pm.

SIGNED



(Chairman)

DATE

18-2-2003

Dunham-on-Trent with Ragnall, Darlton and Fledborough Parish Council

Minutes of the Parish Council Meeting held on Tuesday 28th January 2003
at 7.00pm in Dunham & District Millennium Centre

Present:

Cllr M Matthews (Chairman)

Cllrs G Ashton, I Atkinson, M Barden, C Dixon, B Grimes, R James, P Lyon,

G Saville, L Sharpe

In attendance: A Keeley (Clerk), Mr C Gaisford.

1 Apologies for Absence

Apologies were received and accepted from Cllr S Cobb and CCllr J Hemsall

2 Declarations of Interest

3 Minutes of meeting Monday 6th January 2003

The minutes were approved and signed by the Chairman as a true record of the meeting. PROPOSED by Cllr P Lyon, SECONDED by Cllr G Ashton. AGREED by all.

4 Matters Arising

a) Accidents

b) Criminal Acts

c) Highways – A57

It was reported that there are broken drains at Willow House in Darlton and Byron Close in Darlton. Also, the drain has still not been repaired at the Bridge Inn in Dunham. The clerk said that she had reported the broken drain at the Bridge Inn but would follow this up again. **ACTION: A Keeley**

d) Highways - Parish

CCllr Hemsall is persuing the matter of the speed limit outside the school and is hoping to attend the next meeting.

e) Footpaths & Parish Lanes

Cllr James has not been able to begin his review of footpaths, lanes and stiles yet but is hoping to do so shortly. **ACTION: Cllr James**

f) Village Appraisal

Cllr Barden reported that she and Cllr Matthews had had a meeting about the Village Appraisal and had made a list of the questions the Parish Council would like to ask. Once this is ready for presentation other councillors will be invited to look and see if all interests are covered. **ACTION: Cllr Barden**

g) Darlton Play Area

Cllr Lyon reported that she had now received a cheque for the grant and presented it to the Clerk to be paid into the bank account. An order has been put in for the play equipment and will take about six weeks to arrive. Cllr Lyon asked if some litter bins could be provided in Darlton around the Play Area. **ACTION: A Keeley**

h) Noise from dogs at Field House Farm, Darlton

It was reported that people are still being disturbed by noise from the dogs barking. However, the people affected would prefer to wait until the summer

time to see how much of a problem this is when spending more time outdoors before taking the matter any further. **ACTION: A Keeley**

i) Possible relocation of charity and recycling bins in Dunham

The Clerk reported that she had spoken to Mr Hackney at the Environmental Health Services Department of the District Council. The District Council are willing to move the bins and meet the cost of this but require the Parish Council to suggest an alternative site.

Cllr Sharpe suggested that the bins could be moved to her property. A fence on her land would need to be removed by the District Council to allow access to the bins and this fence would need to be replaced by the District Council if the bins were moved again in the future. District Council to be asked to contact Cllr Sharpe about this. **ACTION: A Keeley**

Cllr Matthews thanked Cllr Sharpe for her offer which means that the village will not lose this facility.

j) Parish Council Contributions from Bassetlaw District Council

Cllr Atkinson reported that he and Cllr Matthews had attended the Parish Councils Liaison Group Special Meeting on the 22nd January at Worksop Town Hall. The meeting was held to discuss proposed budget cuts and the possible removal in two stages of the Contributions System to Parish Councils.

The Parish Council discussed the options available and decided to explore the possibility of changing boundaries to be included in the Newark and Sherwood area rather than Bassetlaw.

General Displeasure was expressed about the proposals of Bassetlaw District Council.

Cllr Atkinson will also look at speaking to the District Auditor about this.

ACTION: Cllr Atkinson

k) Defibrillator – Community Responder Scheme

Cllr Sharpe reported that she had attended a meeting at Rampton Village Hall on 6th January 2003 about the possibility of acquiring a defibrillator to cover Rampton and surrounding villages. She reported that this would be very useful for the area as in many medical emergencies the first eight minutes are crucial and ambulance response times to rural villages are longer than this.

Volunteers would be needed to operate a Community Responder Team – they would be fully trained and supported and would work in pairs.

The Parish Council decided to have discussions with surrounding Parish Councils to see if they would be interested in joining in with this and therefore sharing the cost. **ACTION : Cllr Matthews**

5 Public Discussion

Mr Gaisford asked if the Parish Council could look into cycle routes after hearing that Marnham Power Station may close. He thinks it should be possible to use the old railway track out of Lincoln and the Fledborough Viaduct as an easy way of crossing the River Trent to join up with the Newark cycle route. Cllr Atkinson offered to look into this. **ACTION: Cllr Atkinson**

Mr Gaisford also reported that there are a number of repairs needed on the A57 which are very longstanding. As the Parish Council has reported these but had no success with getting the repairs done it was decided to write to the Highways Agency and invite someone to attend a Parish Council meeting to discuss these problems. **ACTION: A Keeley**

6 Village Maintenance

7 Planning Matters

- a) DECISION NOTICE. Erect detached dwelling. Land adjacent Mon Abri, Upper Row, Dunham on Trent, Newark, Notts. The Council noted that permission had been granted.
- b) DECISION NOTICE. Erect Detached three bedroom bungalow. Land adjoining White Swan, Main Street, Dunham on Trent, Newark, Notts. The Council noted that permission had been refused.
- c) Lacken, The Green, Dunham on Trent, Newark, Notts. Change of use from dwellinghouse to telesales office. Ammendments have been made to the proposal to add a parking/loading/turning area. No objections. **ACTION:**
A Keeley

8 Correspondence

Nottinghamshire County Council:

- a) By The Way. Winter 2002/2003
- b) Travel and Transport Briefing. January 2003
- c) Wayfinder Project. Update on various issues.

Bassetlaw District Council:

- d) Notification of Parish Councils Liason Group Special Meeting. 22nd January 2003.
- e) Notification of Cabinet Meeting. 13th February 2003 at Elkesley Memorial Hall

NALC:

- f) Notice about forthcoming New Councillor Roadshows.

General:

- g) Rural Voice. Winter 2002
- h) ROSPA. Children's Playgrounds Annual Inspections 2003
- i) Clerks and Councils Direct. January 2003
- j) Record Children's Playgrounds. Product Update 2003
- k) Notts Healthcare NHS Trust. Notes from Community Forum Meeting held on 29th November 2002.
- l) Letter from Mr Brumpton enquiring about the progress of removing the recycling bins.
- m) Bassetlaw Voice for the over 50's. Information leaflet

9 Financial Matters

a) Accounts for Payment

- i) The Council APPROVED the payment of £160.97 to Ann Keeley for January's Clerk's Salary (£122.17) and expenses (£38.8). Cheque 138.
- ii) The Council APPROVED the payment of £35.00 to Dunham and District Village Hall for room hire. Cheque 141.
- iii) The Council APPROVED the payment of £50.00 to Mr C Gaisford (litter picking & street cleaning – January 2003). Cheque 139.
- iv) The Council APPROVED the payment of £144.53 to John Smith & Sons for clock maintenance. Cheque 137.
- v) The Council APPROVED the payment of £82.89 to NALC for one years subscription. Cheque 140.
- vi) The Council APPROVED the payment of £638.98 to WTA Marriott for inspection and testing of fire alarm, emergency lighting, etc in the Village

Hall. Cheque 142.

b) Income

Current Account interest £0.84

NCC P3 Grant £924.00

c) Balance of Accounts as at 28.01.2003

£

Current Account: 762.55

Deposit Account 7105.52

TOTAL 7868.07

d) Transfer of Funds

None.

10 Urgent Business

11 Date and Time of Next Meeting

The Chairman requested that the meeting be held one week early next month as he would be unavailable on the normal evening – this was agreed by those present.

The next meeting of the Parish Council is therefore to be held on Tuesday 18th February 2003 at 7.00pm in the Village Hall.

There being no further business, the Chairman declared the meeting closed at 8.30pm.

SIGNED


(Chairman)

DATE

18 Feb 2003

Dunham-on-Trent with Ragnall, Darlton and Fledborough Parish Council

Minutes of the Parish Council Meeting held on Tuesday 18th February 2003
at 7.00pm in Dunham & District Millennium Centre

Present:

Cllr M Matthews (Chairman)

Cllrs C Dixon, B Grimes, G Saville

In attendance: A Keeley (Clerk), Mr C Gaisford, Mr J Dixon (AMScott representative on behalf of the Highways Agency).

1 Apologies for Absence

Apologies were received and accepted from Cllrs G Ashton, I Atkinson, M Barden, S Cobb, P Lyon and L Sharpe.

2 Declarations of Interest

3 Minutes of meeting Tuesday 28th January 2003

The minutes were approved and signed by the Chairman as a true record of the meeting.

4 Matters Arising

a) Accidents

It was reported that the railings in the new bus lay by outside the school had been hit by a vehicle.

b) Criminal Acts

It was reported that there had been a number of thefts in the village.

c) Highways – A57

This matter is covered in the public discussion section of the meeting.

d) Highways - Parish

After discussion it was decided to ask the Clerk to write to the County Council to ask when the speed limit would be enforced outside the school. Also, a copy of the letter to be sent to the MP and to the chief of Police in Retford.

ACTION: A Keeley

e) Footpaths & Parish Lanes

Cllr James was not present at the meeting. To be discussed at the next meeting.

f) Village Appraisal

The list of questions prepared by Cllrs Barden and Matthews was sent out to all Councillors during the month for them to review. After discussion it was decided that the content and length of the appraisal seemed about right and there was general agreement to go ahead with the appraisal as it is. The Clerk was asked to write to Cllr Barden to inform her. **ACTION: A Keeley**

g) Darlton Play Area

The play area equipment is on order. To be discussed again at the next meeting.

h) Noise from dogs at Field House Farm, Darlton

It was decided at the last meeting to wait until the summer before taking any further action on this matter.

- i) Possible relocation of charity and recycling bins in Dunham
Cllr Matthews reported that it now seems to be unlikely that the bins can be moved to Cllr Sharpe's property. An alternative site may have to be found.
- j) Parish Council Contributions from Bassetlaw District Council
Cllr Matthews reported that Bassetlaw District Council had proposed a third option regarding the removal of the Contributions Systems to Parish Councils. The proposal is to reduce the Contributions System over a five year period. He reported that no final decision had been received from Bassetlaw District Council yet.
- k) Defibrillator – Community Responder Scheme
Cllr Matthews reported that he would be discussing this with other local Parish Councils to see if they would be interested in joining in with this.
ACTION : Cllr Matthews
- l) Clerk's Salary
Cllr Matthews reported that Cllr Barden had looked into this and found that the Parish Council is paying the Clerk below the national recommended rate. It was agreed by all that the Clerk should be paid at the national recommended rate from February 2003. As the Clerk's salary has already been agreed at the old rate for this month the new rate should be paid from March with an amendment for February.

5 Public Discussion

Mr Dixon of AMScott was present at the meeting on behalf of the Highways Agency. He addressed the list of concerns about repairs that were needed on the A57 that the Clerk had forwarded to him. He reported that some of these problems are currently being attended to and took further details of the other problems which he said he would look into. Mr Gaisford also brought a list of other faults to the meeting a copy of which was given to Mr Dixon who said that these additional problems would also be looked into. Mr Dixon said that he will report back to the Parish Council when he has investigated all the matters that have been reported to him.

Mr Dixon left the meeting at 7.45pm.

6 Village Maintenance

- a) Mr Gaisford reported that the gully drains need sucking out near Corner Cottage at Ragnall. **ACTION: A Keeley**
- b) Mr Gaisford also requested that a new litter bin be requested for the bus turning area on the A57 at Dunham on Trent. **ACTION: A Keeley**
- c) The NCC Building in Dunham on Trent was again reported to be in a very poor state of repair. The Clerk said that she had reported this after the last meeting but would look into it again. **ACTION: A Keeley**

7 Planning Matters

- a) Low Farm Barn 1, Low Farm, Darlton, Newark, Notts. Erect single storey garden room extension. No objections. **ACTION: A Keeley**
- b) St Oswald's Caravan Park, Main Street, Dunham on Trent, Newark, Notts. Removal of condition 2 on P.A. 14/81/8 restricting the use of the site for the stationing of not more than 25 residential caravans. After discussion it was decided that since there is a lot of local opposition to this proposal the Parish Council would support the local opinion and object to this planning application. **ACTION: A Keeley**

- c) It was noted that a sign at the Lucky Break Newsagents, Main Street, Dunham on Trent was still on display despite being refused planning permission. Clerk to write to Bassetlaw District Council. **ACTION: A Keeley**

8 Correspondence

Nottinghamshire County Council:

- a) Bus Times Information Booklet. February 2003
- b) Countylink Magazine. February 2003
- c) Your Environment Newspaper. February 2003
- d) Travel and Transport Briefing. February 2003
- e) Planning and Property Briefing. February 2003
- f) Letter about the review of County Council division boundaries for Nottinghamshire from the Leader of the Conservative Group.
- g) Routine highway inspection patrols within Ragnall and Fledborough Parish. The next inspection will be in August and any defects should be reported at least one week before.

Bassetlaw District Council:

- h) A New Local Plan for Bassetlaw – Issues Report. December 2002
- i) Letter to thank Parish Councillors for their input at the Parish Councils' Liason Group meeting.
- j) Minutes from the Parish Councils Liason Group meeting held on 22nd January 2003

NALC:

General:

- k) Living for Tomorrow Magazine. Winter 2003
- l) BCVS Community News Leaflet. New Year 2003
- m) Glasdon. Local Councils News Sheet. January 2003
- n) Nottinghamshire Healthcare NHS Trust. The next Community Forum meeting will take place on Monday 10th March 2003 at 2.30pm.
- o) Council for the Protection of Rural England. Letter about the Rural Traffic Schemes.
- p) Defra. Letter about the Licensing Bill currently before Parliament.
- q) Selston Area Residents Association. Letter about the proposed landfill at Bentinck Void. Details to be requested from the Environment Agency.

ACTION: A Keeley

9 Financial Matters

a) Accounts for Payment

- i) The Council APPROVED the payment of £155.63 to Ann Keeley for February's Clerk's Salary (£122.17) and expenses (£33.46). Cheque 143.
- ii) The Council APPROVED the payment of £50.00 to Mr C Gaisford (litter picking & street cleaning – February 2003). Cheque 144.

b) Income

None.

c) Balance of Accounts as at 18.02.2003

| | £ |
|------------------|----------------|
| Current Account: | 971.20 |
| Deposit Account | 7105.52 |
| TOTAL | 8076.72 |

- d) Transfer of Funds
None.

10 Urgent Business

11 Date and Time of Next Meeting

The next meeting of the Parish Council is to be held on Tuesday 25th March 2003 at 7.00pm in the Village Hall.

There being no further business, the Chairman declared the meeting closed at 8.20pm.

SIGNED



(Chairman)

DATE



Dunham-on-Trent with Ragnall, Darlton and Fledborough Parish Council

Minutes of the Parish Council Meeting held on Tuesday 25th March 2003
at 7.00pm in Dunham & District Millennium Centre

Present:

Cllr M Matthews (Chairman)

Cllrs G Ashton, M Barden, R Gourley, R Grimes, P Lyon, S Oakden, L Sharpe

In attendance: A Keeley (Clerk)

1 Apologies for Absence

Apologies were received and accepted from Cllrs I Atkinson, R James, G Saville.

2 Declarations of Interest

3 Minutes of meeting Tuesday 18th February 2003

The minutes were approved and signed by the Chairman as a true record of the meeting.

4 Matters Arising

a) Accidents

None reported

b) Criminal Acts

None reported

c) Highways – A57

d) Highways - Parish

e) Footpaths & Parish Lanes

Cllr James was not present at the meeting. To be discussed at the next meeting.

f) Village Appraisal

Cllr Barden reported that she had a few more points to discuss about the Village Appraisal Questionnaire. After discussion it was decided that it would be a good idea to set up collection points in each village to make it as easy as possible for people to return their forms. It was also decided to deliver the forms in the second week of June and to ask people to return them by the end of June. The forms will be sent to all members of each household over the age of eleven. Tick boxes are to be added to the form for people to indicate their sex and age and the forms will be colour coded by village. Cllr Barden will bring the forms to the May meeting and Parish Councillors will be asked if they would each deliver some forms. **ACTION: Cllr Barden**

g) Darlton Play Area

Cllr Lyon reported that the order for the play equipment for the play area is expected to be complete by the second week in April.

h) Noise from dogs at Field House Farm, Darlton

i) Possible relocation of charity and recycling bins in Dunham

j) Parish Council Contributions from Bassetlaw District Council

k) Defibrillator – Community Responder Scheme

Cllr Matthews reported that he intended to discuss this with East Drayton Parish Council. **ACTION: Cllr Matthews**

- l) Cars parking on the pavement on the main road in Dunham
Cllr Matthews reported that he had been approached by people complaining about cars parking on the pavement on the main road in Dunham causing problems for other vehicles to pass. Cllr Matthews advised the complainants to inform the Police about this and also contacted the Police himself. He was told that the Police would deal with this matter.
- m) Turn off to East Drayton from the A57
The Clerk was asked to request a no parking sign for this spot. **ACTION: A Keeley**

5 Public Discussion

6 Village Maintenance

- a) Mr Gaisford has asked the Parish Council to request the County Council to repair the bus shelter in Dunham and to apply preservative to the shelters in Fledborough and Darlton. **ACTION: A Keeley**
- b) Mr Gaisford has asked the Parish Council to request the District Council to look at the paving at Leach Close. **ACTION: A Keeley**
- c) The Clerk was asked to contact the Litterbusters to clean up the lay by at Whimpton Moor and the lay by on Laneham Road. **ACTION: A Keeley**
- d) It was reported that the hedge at the Hawthorns need cutting. Letter to be sent requesting that this is done. **ACTION: A Keeley**

7 Planning Matters

- a) Chestnut Barn, Main Street, Ragnall, Newark, Notts.
Proposed external alterations to dwelling. No objections.
- b) DECISION NOTICE. Lacken, The Green, Dunham on Trent, Newark, Notts.
Change of use from dwellinghouse to telesales office. The Council noted that permission had been granted.
- c) Site at south of Home Farm, The Green, Dunham on Trent, Newark, Notts.
Erect three bedroom bungalow. As the District Council required a response by the 11th March 2003 Cllr Matthews contacted the people living around the area who raised no objections to this plan. The Parish Council therefore responded that there was no objection to this.
- d) It was noted that the sign at the Lucky Break Newsagents in Dunham is still on display. The Clerk has written to the District Council about this but has had no response. The Clerk was asked to contact the District Council again. **ACTION: A Keeley**

8 Correspondence

Nottinghamshire County Council:

- a) Travel and Transport Briefing. March 2003
- b) Planning and Property Briefing. March 2003
- c) A Foundation Community Strategy for Nottinghamshire. Information leaflet.
- d) Parish Paths Partnership Map Cabinets. The cost is to be met by NCC.
- e) Letter about enforcing the speed limit on Laneham Road. The procedure to introduce the new speed limit has begun but could take up to nine months to complete. The Clerk was asked to contact the County Council again to ask when the procedure was actually commenced. **ACTION: A Keeley**

Bassetlaw District Council:

- f) A New Local Plan for Bassetlaw – Poster.

g) Declaration of Interests and Dispensations. Summary of the legislation. Parish Councillors were reminded about their obligations to declare personal or prejudicial interests in relation to certain issues which come forward for consideration at Parish Council meetings.

h) Field House Farm, Darlton. Possible unauthorised construction of kennels. Letter informing the Council that this will be looked into.

NALC:

i) Nottinghamshire County Training Strategy – Questionnaire. To be completed by Cllr Barden and the Clerk. **ACTION: Cllr Barden and A Keeley**

j) Risk Assessment. Seminar at Edwinstowe Village Hall on 29th April at 7.30pm.

General:

k) Clerks and Councils Direct. March 2003

l) Nottinghamshire Healthcare NHS Trust. Consultation Draft. January 2003

m) DEFRA. Details of the Quality Town and Parish Council Initiative.

n) Mr Brumpton. Letter enquiring about the progress of relocating the recycling bins.

o) Standards Board for England. Talk Back, Look Forward - East Midlands Roadshow. Thursday 27 March 2003 at County Hall, West Bridgford at 5.30pm.

p) Nottinghamshire Police. Letter about the speed limit on Laneham Road,

Ragnall. This matter will be looked into by the Police.

q) Patrick Mercer – letter about the speed limit on Laneham Road, Ragnall. Mr Mercer has contacted NCC about this and has been informed that it has been agreed to introduce a 40mph speed limit outside the school. He has been told that the process to implement this has been started but could take nine months to complete.

9 Financial Matters

a) Accounts for Payment

- i) The Council approved the payment of £59.78 to British Telecom. Cheque 300145.
- ii) The Council approved the payment of £181.37 to Ann Keeley for March's Clerk's salary (139.24 plus £17.07 backpay for February) and expenses (£25.06). Cheque 300148.
- iii) The Council approved the payment of £443.29 to Dunham and District Village Hall - balance of grant for 2001/2002. Cheque 300146.
- iv) The Council approved the payment of £475.04 to Dunham and District Village Hall – balance of grant for 2002/2003. Cheque 300147.
- v) The Council approved the payment of £50.00 to Mr C Gaisford (litter picking and street cleaning – March 2003). Cheque 300149.

b) Income

Bank interest £4.28

c) Balance of Accounts as at 25.03.2003

Current Account: 7431.71

Deposit Account 7105.52

TOTAL 14537.23

c) Transfer of Funds

The Council approved the transfer of £2000.00 from the Deposit Account to the Current Account.

10 Urgent Business

Cllr Matthews reported that the Annual Return for the year ended 31 March 2002 has been returned to the Parish Council by the accountants as it does not balance and needs to be amended. The Clerk has looked into this and a small error has been found in the 2000/2001 accounts making the 2001/2002 Annual Return not balance. The Clerk has spoken to the accountants about this and has been advised that the accounts do not need to be altered as the amount involved is very small but the Annual Return form needs to be amended so that it balances. The Clerk has now made these amendments to the form and these amendments were approved by all.

11 Date and Time of Next Meeting

The next meeting of the Parish Council is to be held on Tuesday 29th April 2003 at 7.00pm in the Village Hall.

There being no further business, the Chairman declared the meeting closed at 8.10 pm.

SIGNED


(Chairman)

DATE

29/4/2003

Dunham-on-Trent with Ragnall, Darlton and Fledborough Parish Council

Minutes of the Parish Council Meeting held on Tuesday 29th April 2003
at 7.00pm in Dunham & District Millennium Centre

Present:

Cllr M Matthews (Chairman)
Cllrs G Ashton, I Atkinson, M Barden, S Cobb, R James, P Lyon, G Saville, L Sharpe
In attendance: A Keeley (Clerk)

1 Apologies for Absence

Apologies were received and accepted from Clls C Dixon and B Grimes.

2 Declarations of Interest

3 Minutes of meeting Tuesday 25th March 2003

'Laneham Road, Ragnall' at item 8 (p and q) was amended to read 'Laneham Road, Dunham'. The minutes were then approved and signed by the Chairman as a true record of the meeting.

4 Matters Arising

a) Accidents

i) Cllr Lyon reported a car accident at Darlton.

ii) Cllr Cobb reported that a car had left the road and ended up in the dyke at Darlton.

b) Criminal Acts

None reported

c) Highways – A57

i) Cllr Lyon reported that two street lights were not working at Darlton.

ACTION: A Keeley

ii) It was reported that rubbish had been dumped in the layby at Whimpton Moor. The Clerk was asked to contact the Litter Busters.

ACTION: A Keeley

d) Highways – Parish

i) It was reported that the road to Tuxford is in need of repair. **ACTION:**

A Keeley

ii) It was reported that rubbish had been dumped in the layby at Laneham. The Clerk was asked to contact the Litter Busters. **ACTION:**

A Keeley

e) Footpaths & Parish Lanes

f) Village Appraisal

Cllr Barden reported that everything is on schedule to deliver the forms in the second week of June as discussed at the last meeting. **ACTION: Cllr Barden**

g) Darlton Play Area

Cllr Lyon reported that she had now received the invoice for the play equipment which she handed to the Clerk for payment to be made at the next meeting.

h) Noise from dogs at Field House Farm, Darlton

i) Possible relocation of charity and recycling bins in Dunham

- j) Parish Council Contributions from Bassetlaw District Council
The Parish Council has received confirmation from Bassetlaw District Council that the grant will be withdrawn over a 5 year period at 20% per year.
- k) Defibrillator – Community Responder Scheme
Cllr Matthews reported that he has not been very successful in getting other Parish Councils interested in joining this scheme.
- l) Turn off to East Drayton from the A57
Cllr Matthews reported that there is a no waiting sign at this spot and therefore no further action is necessary.

5 Public Discussion

6 Village Maintenance

Cllr Sharpe reported that she had received a complaint from a resident of The Green at Dunham about the grass verge not being cut. The Parish Council does encourage residents to cut the grass verges themselves in order to keep the village looking neat.

7 Planning Matters

- a) DECISION NOTICE. Retain non-illuminated directional sign. Land adjacent Darlton Road, Darlton, Newark, Notts. The Council noted that permission had been refused.
- b) DECISION NOTICE. Site at south of Home Farm, The Green, Dunham on Trent, Newark, Notts. Erect three bedroom bungalow. The Council noted that permission had been refused.
- c) McDonalds sign, Main Street, Dunham. The Council has now received a letter from Bassetlaw District Council about this sign still being on display despite permission being refused. The applicants have appealed to the Secretary of State against the District Council's decision. This appeal was dismissed and the applicants have received a further short time to remove the sign. This expired on 28th April 2003 – the site will be inspected by the District Council after this date.
- d) St Oswalds Caravan Park, Main Street, Dunham. Removal of condition 2 of planning permission 1/14/81/8. Correspondence has been received from the District Council stating that 'during the assessment of the application and the investigation of the site history, it was found that the planning permission to which the application related was never commenced lawfully and has subsequently expired. What this means is that there is no permission to vary or remove conditions from. The application submitted cannot therefore be determined and is unnecessary' 'this service has concluded that the applicant can site additional caravans on the amenity area without the need for planning permission. I also understand that the Site License has been amended so that no more than 43 caravans in total are stationed on the site as a whole'.

8 Correspondence

Nottinghamshire County Council:

- a) Nottinghamshire Local Access Forum. Applications are invited from anyone wishing to join the forum.
- b) Routine highway inspection patrols within Dunham Parish. These will take place in April and October and any defects should be reported at least one

week before the inspections.

c) Workshop Travelwise Centre. The Centre closed on 28th March 2003.

d) Planning and Property Briefing. April 2003.

e) Travel and Transport Briefing. April 2003.

f) Former Depot Premises, Sandy Lane, Dunham on Trent. The County Council are to look into this matter.

Bassetlaw District Council:

g) National Fluid Power Centre, North Notts College. Exhibition for information and guidance on learning and employment opportunities in the area. 15 May 2003 between 9.30 am and 6.00pm.

NALC:

h) Audit Briefings – three briefing sessions on audit will be presented by Roger Snowden of Hacker Young. These will be held at Cotgrave Futures Hall on 8th May, Ranby Village Hall on 21st May and Edwinstowe Village Hall on 10th June.

i) NALC Conference will take place 3-5 October 2003 at Cardiff City Hall.

j) New Councillor Training to be held at Lowdham Village Hall on 25 June, Keyworth Village Hall on 2 July and Ollerton Jubilee Hall on 10 July.

General:

k) Fledgelings Playgroup – letter of thanks for the Parish Council's donation.

l) Newark and Nottinghamshire Agricultural Society. The Newark and Nottinghamshire County Show will take place on 10th and 11th May 2003.

m) CPRE – Best Kept Village Competition for 2003. Application details.

n) England's East Midlands – Magazine.

o) Countylink Newsletter. April 2003.

p) Countywise Newsletter. March 2003.

q) Nottinghamshire Healthcare NHS Trust. Notes from the Community Forum Meeting held on 10th March.

r) Nottinghamshire Green Guardians Environmental Awards. Application Form.

s) Nottinghamshire Healthcare NHS Trust. Brain Waves magazine – March 2003.

t) SMP Playgrounds seminar invitation – 8th May at the Court Yard Marriott Hotel, Rotherham.

u) The Countryside Agency. Parish Plans – Guidance for Parish and Town Councils.

v) Independent Memorial Inspection. Notes on memorial headstone safety.

w) Nottinghamshire Police – the Mobile Police Unit attended Dunham Village Hall on 25th April 2003.

9 Financial Matters

a) Accounts for Payment

- i) The Council approved the payment of £60.00 to Dunham and District Village Hall for room hire January, February and March 2003. Cheque 300153.
- ii) The Council approved the payment of £178.17 to Ann Keeley for April's Clerk's salary (144.10) and expenses (£34.07). Cheque 300151.
- iii) The Council approved the payment of £141.00 to Hacker Young Chartered Accountants for the audit of the Parish Council's Annual Return for the year ended 31 March 2002. Cheque 300150.
- iv) The Council approved the payment of £66.00 to Mr C Gaisford (litter picking and street cleaning in April 2003 - £50.00 and expenses

£16.00). Cheque 300152.

- b) Income
Bank interest £4.58
NCC P3 Grant £943.00
- c) Balance of Accounts as at 29.04.2003
Current Account: 9370.04
Deposit Account 5307.37
TOTAL 14677.41
- c) Transfer of Funds
None.

10 Urgent Business

11 Date and Time of Next Meeting

The next meeting of the Parish Council is to be held on Tuesday 27th May 2003 at 7.00pm in the Village Hall.

There being no further business, the Chairman declared the meeting closed at 8.10 pm.

SIGNED


(Chairman)

DATE

27/5/03

Dunham-on-Trent with Ragnall, Darlton and Fledborough Parish Council

Minutes of the Parish Council Meeting held on Tuesday 27th May 2003
at 7.00pm in Dunham & District Millennium Centre

Present:

Cllr M Matthews (Chairman)

Cllrs G Ashton, R James, P Lyon, L Sharpe, DCllr R Sutton

In attendance: A Keeley (Clerk)

1 Apologies for Absence

Apologies were received and accepted from Clls I Atkinson, M Barden, B Grimes and G Saville.

2 Declarations of Interest

None.

3 Minutes of meeting Tuesday 29th April 2003

The minutes were signed by the Chairman as a true record of the meeting. PROPOSED by Cllr G Ashton, SECONDED by Cllr R James and AGREED by all.

4 Matters Arising

a) Accidents

None reported.

b) Criminal Acts

None reported.

c) Highways – A57

d) Highways – Parish

The County Council has informed the Parish Council that the road from Darlton to Tuxford will be inspected and any pot holes dealt with. The whole road will be resurfaced from July 2003 onwards.

e) Footpaths & Parish Lanes

It was reported that the grass verge running alongside the footpath between the crossroads of the A57 at Ragnall and Upper Row at Dunham was overgrown and was making the footpath slippery. **ACTION: A Keeley**

f) Village Appraisal

Cllr Robinson reported that the Village Appraisal forms were ready to be distributed. The Councillors present divided the forms between themselves to begin delivering in June as previously arranged.

g) Darlton Play Area

The full payment for the play equipment was dealt with in the finance section of the meeting. It was reported that there had been some problems with parking at the play area.

5 Public Discussion

6 Village Maintenance

a) It was reported that the notice boards are now ready and will be erected in

the villages shortly.

- b) Cllr Matthews reported that it had been brought to his attention that the playground in Dunham on Trent may be in need of attention to make it safe. As this was considered to be an urgent matter it had been arranged for an inspection of the playground to be carried out by ROSPA. The inspection was done on the 26th May and the Council is currently awaiting the report from ROSPA.

7 Planning Matters

- a) DECISION NOTICE. Proposed external alterations to dwelling. Chestnut Barn, Main Street, Ragnall, Newark, Notts. The Council noted that permission had been granted.
- b) The Haven, 1 Upper Row, Dunham on Trent, Newark, Notts. Demolish existing building and erect three detached dwellings and construct new and alter existing access. The Parish Council does not have any objections as such but feel that it is a shame to demolish a building of this age. **ACTION: A Keeley.**
- c) McDonalds sign, Main Street, Dunham. The Parish Council noted that this sign has now been removed.

8 Correspondence

Nottinghamshire County Council:

- a) 'Flexline' – Demand responsive bus service. Letter giving details of this new service.
- b) Travel & Transport Briefing. May 2003.
- c) Planning and Property Briefing. May 2003.
- d) Your Environment Newspaper. Spring 2003.

Bassetlaw District Council:

- e) Parish Councils Liason Group. Dates for the next meetings are Wednesday 3rd December 2003 and Wednesday 7th April 2004.

- f) Letter about Cemetery Grants. The funds have now been allocated for this year but the Parish Council can apply for assistance next year.

NALC:

- g) Quality Parish Councils. Seminar on Saturday 28 June 2003.
- h) Application form for long service certificates for Parish Councillors.

General:

- i) Rural Voice Magazine. Spring 2003.
- j) Bassetlaw Directory of Self Help Groups and Contacts.
- k) Clerks and Councils Direct Magazine. May 2003.
- l) East Midlands Ambulance Service. Update on the Estates Strategic Review Project Board.
- m) Mrs SA Oakden. Letter of resignation as a Councillor.
- n) Open Spaces Society. Leaflet on Common Land.
- o) Nottinghamshire Rural Transport Partnership Newsletter 2003.
- p) DEFRA – Information about a new guide to be launched – 'Good Councillors Guide – Essential Guidance for Town and Parish Councillors.'
- q) Letter from Mr Pateman who is looking for information about his Great Uncle, Ralph Pattison. It was suggested that this letter should be passed to John Gilbert who may be able to help with this. **ACTION: A Keeley**

9 Financial Matters

a) Accounts for Payment

- i) The Council approved the payment of £9408.23 to Red Egg Ltd. for the play equipment at Darlton. Cheque 300154.
- ii) The Council approved the payment of £169.38 to Ann Keeley for May's Clerk's salary (144.10) and expenses (£24.83). Cheque 300157.
- iii) The Council approved the payment of £150.00 to Neighbourhood Watch for membership for January – December 2003. Cheque 300155.
- iv) The Council approved the payment of £50.00 to Mr C Gaisford for litter picking and street cleaning in May 2003. Cheque 300158.
- v) The Council approved the payment of £62.06 to British Telecom. Cheque 300156.
- vi) The Council approved the payment of £477.48 to Allianz Cornhill Insurance. Cheque 300159.
- vii) The Council approved the payment of £650.00 to Mr EG Ashton for the construction of 6 notice boards for the villages. Cheque 300160.

b) Income

Bank interest £4.81

BDC Precept £3180.00

c) Balance of Accounts as at 27.05.03

Current Account: 14542.58

Deposit Account 2894.39

TOTAL 17436.97

d) Transfer of Funds

None.

e) Accounts and Annual Return 2002/2003

The Clerk presented the accounts and Annual Return for 2002/2003. These were discussed and approved and signed by the Chairman and the Clerk. The accounts and Annual Return are to be internally audited before being sent to Hacker Young Chartered Accountants for the external audit. The Clerk is to arrange for the accounts and annual return to be internally audited.

ACTION: A Keeley

10 Urgent Business

None.

11 Date and Time of Next Meeting

The next meeting of the Parish Council is to be held on Tuesday 24th June 2003 at 7.00pm in the Village Hall.

There being no further business, the Chairman declared the meeting closed at 7.50 pm.

SIGNED



(Chairman)

DATE

24.06.03

Dunham-on-Trent with Ragnall, Darlton and Fledborough Parish Council

Minutes of the Parish Council Meeting held on Tuesday 24th June 2003
at 7.00pm in Dunham & District Millennium Centre

Present:

Cllr L Sharpe (Chair)

Cllrs M Barden, C Dixon, R James, P Lyon, G Saville

In attendance: A Keeley (Clerk), Mr C Gaisford

1 Apologies for Absence

Apologies were received and accepted from Clls S Cobb, B Grimes and M Matthews. *S I Atkinson*

2 Declarations of Interest

None.

3 Minutes of meeting Tuesday 27th May 2003

The minutes were signed by the Vice Chairman as a true record of the meeting.

4 Matters Arising

a) Accidents

It was reported that two accidents had happened recently. One outside the Old Police House and one at the junction near the Village Hall. Both accidents involved cars colliding.

b) Criminal Acts

It was reported that a car had been taken from Ragnall.

c) Highways – A57

The Clerk was asked if she could find out what the road works were for which were currently being carried out on the A57. The side of the road is being dug up on the A57 just before the turn off to East Drayton. **ACTION: A Keeley**

d) Highways – Parish

In March the Parish Council wrote to the County Council to ask when the procedure for introducing the new speed limit on Laneham Road would begin. A reply has now been received which says that it will be reported to the next meeting of the Transportation Consultative group on the 16th July. If the proposals are supported by the Group the Traffic Regulation Order process will take a minimum of nine months to complete from that date. After discussion it was decided to write to the County Council again to see if this process could possibly be speeded up. **ACTION: A Keeley**

e) Footpaths & Parish Lanes

f) Village Appraisal

It was reported that some replies have now been received. Cllr Barden said that the Parish Councillors will need to decide what they are aiming to get out of the appraisal and how to analyse the material. Cllr James suggested that the forms could be looked at during the next meeting to see what is involved and then decide how to proceed with analysing the material.

g) Other Matters

i) Cllr Sharpe reported that she had just attended a meeting at the School

about heating. Wood burning boilers are to be put into 6 sites in Nottinghamshire and Dunham School has been selected as one of the 6 sites. The boilers will be installed free of charge and the School would just need to pay for the wood. Maintenance will cost £250.00 per year and £700.00 every fifth year. The School's current boiler needs to be replaced and a new one would cost £16-17,000.00. The wood burning boiler is very environmentally friendly. These 6 boilers would be the first to be installed in this country. The School needs to make an immediate decision on whether to go ahead with the wood burning boiler. After discussion it was decided to tell the School that on the face of it the wood burning boiler seems to be a good idea although some Councillors had some reservations due to the newness of the scheme. Cllr Sharpe to report back to the School. **ACTION: Cllr Sharpe**

ii) Concern was expressed about the possible construction of an incinerator at Woodcoates Lane. After discussion it was decided to try to obtain further details about this. The site is thought to be in the area of Normanton Parish Council and the Clerk was asked to contact the Clerk at Normanton to see if she has any further details. **ACTION: A Keeley**

iii) It was reported that there had been some problems with youths at the Darlton play area. Cllr Lyon said that PC Waters had been involved and that the matter was hopefully now resolved. She said that she was hoping to arrange an official opening for the play area and asked if anyone had any suggestions who should be asked to open it. It was suggested that the funders could be asked if they are available to do the opening and Cllr Lyon is to contact them to see if they are willing to do this. **ACTION:**

Cllr Lyon. Cllr Barden suggested that if the funders are not able to do the opening Cllr Lyon and Cllr Cobb could open the play area themselves as they have done so much work in getting the play area up and running.

5 Public Discussion

Mr Gaisford read out a letter he has written to the Parish Council noting several things in the villages that he feels need attention. Mr Gaisford said that he felt the Parish Council had been complacent in allowing the Highways Department to put many matters on hold. He also asked if he could move the waste bin at the play area in Darlton as he felt it was in the wrong place. After discussion it was agreed that Mr Gaisford should move the bin to the bus stop. Cllr Sharpe then addressed the items in Mr Gaisford's letter:

- i) *Grass cutting of verges and footpaths.* It was agreed that the standard of grass cutting had been very poor so far this year. It was decided to write to the District Council to advise them that they are not getting a very good service from the contractors they are paying to cut the grass in Dunham and the surrounding villages. **ACTION: A Keeley**
- ii) *Speed limit on Laneham Road.* This was discussed at item 4d.
- iii) *Parish Meetings.* Cllr Sharpe suggested that the Parish Meeting be held on the 7th or 21st July. After discussion it was decided to hold the meeting on 7th July at 6.00pm in the Village Hall.
- iv) *Removal of trees blocking the view of motorists at junctions.* Cllr Sharpe agreed that the Parish Council should ask the District Council to look at these trees with a view to removing them. They are the Elderberry tree at the bottom of Cocketts Hill at the Mount and the Willow tree on the A57 opposite the Old Police House. **ACTION: A Keeley**
- v) *Signs on the A57.* Cllr Sharpe agreed that AMScott should be contacted to

ask for parking signs to denote the lay bys on the A57 and for a no parking sign at the East Drayton turn on the A57. It was also decided to ask AMScott for an update following their representative's attendance at the Parish Council meeting in February. **ACTION: A Keeley**

Cllr Sharpe said that she hoped that these actions covered most of Mr Gaisford's concerns. Cllr Barden said that she felt Mr Gaisford works very hard in the villages and does a lot for the community but she did not agree with him that the Parish Council had been complacent. She said she felt that the Parish Councillors do work hard and try to organise things in the most professional way they can.

It was suggested that it would be easier to report things to the District Council if Parish Councils could have an official form to fill in and send to the District Council rather than having to keep writing letters to different departments which do not always get a response or any action. The Clerk was asked to write to the District Council to suggest this. **ACTION: A Keeley**

6 Village Maintenance

The Parish Council has now received the report from ROSPA about the playground inspection in Dunham. The report states that some of the equipment is not meeting current standards. Discussion took place about whether the play equipment should be brought up to date or scrapped as it may not meet modern standards even if the Parish Council spends money updating it. Cllr Barden suggested contacting ROSPA to determine exactly what would be involved in bringing the equipment up to acceptable standards. **ACTION: Cllr Barden**

In the meantime it was agreed that the play area should be closed in the interests of safety. Cllr Sharpe will lock the play area with a padlock and put a notice on display to say the play area is closed. **ACTION: Cllr Sharpe.**
Cllr Lyon will put a notice in the Trentsider Newspaper to say that the play area is closed. **ACTION: Cllr Lyon**

Cllr Saville left the meeting at 8.45pm

7 Planning Matters

- a) **DECISION NOTICE.** Change of use from agricultural land to Millennium Park. Land at Dunham on Trent, Newark, Notts. The Council noted that permission had been granted.
- b) **DECISION NOTICE.** The Haven, 1 Upper Row, Dunham on Trent, Newark, Notts. Demolish existing building and erect three detached dwellings and construct new and alter existing access. The Council noted that permission had been granted.
- c) **DECISION NOTICE.** Low Farm Barn 1, Low Farm, Darlton, Newark, Notts. Erect single storey garden room extension. The Council noted that permission had been granted.
- d) **DECISION NOTICE.** Manor Farm House, East Drayton, Retford, Notts. Erect two storey extension. The Council noted that permission had been granted.
- e) The Caravan, Upper Row, Dunham on Trent, Newark, Notts. Erect detached house and garage. No objections
- f) Street naming and numbering – Low Farm Barns, Darlton, Newark, Notts. Proposal: Bulls Haven, Woodcoates Road, Darlton, Newark, Notts. No objections.

8 Correspondence

Nottinghamshire County Council:

a) Travel & Transport Briefing. June 2003.

Bassetlaw District Council:

b) Autumn Sweep – 15-26 September 2003. Application form for anyone wanting to take part. The Council will provide bags and gloves to those taking part.

c) Parish Councils' Planning Training and Discussion Event – 16 January 2003. Summary of the presentations made and the issues raised at the meeting. Questionnaire to complete to say whether the Parish Council feels another similar event should be held. Cllr Sharpe suggested that this should be sent to Cllr Matthews for him to complete. **ACTION: A Keeley.**

NALC:

d) Order form for 'The Good Councillor's Guide'. It was decided to order 6 copies of the guide. **ACTION: A Keeley.**

General:

e) Smith of Derby Ltd. Letter to confirm that following the routine annual maintenance service of St Giles Church Clock at Darlton it is in good working order.

f) Southwell Care Project. A walking challenge is to be organised in Dovedale, Derbyshire. Poster displayed at the Village Hall to advertise the event to those interested.

9 Financial Matters

a) Accounts for Payment

- i) The Council approved the payment of £165.05 to Ann Keeley for June's Clerk's salary (144.10) and expenses (£20.95). Cheque 300161.
- ii) The Council approved the payment of £50.00 to Mr C Gaisford for litter picking and street cleaning in June 2003. Cheque 300162.
- iii) The Council approved the payment of £69.33 to Playground Management Ltd for the play ground inspection at Dunham. Cheque 300163.
- iv) The Council approved the payment of £30.00 to Miss SL James for doing the internal audit. Cheque 300164.
- v) The Council approved the payment of £6.00 to NALC for 6 copies of the Good Councillor Guide. Cheque 300165.

b) Income

Bank interest £8.99

c) Balance of Accounts as at 24.06.03

Current Account: 14542.58

Deposit Account 2894.39

TOTAL 17436.97

d) Transfer of Funds

None.

e) Accounts and Annual Return 2002/2003

The accounts and Annual Return for 2002/2003 have now been internally audited and have been sent to the external auditors.

10 Urgent Business

None.

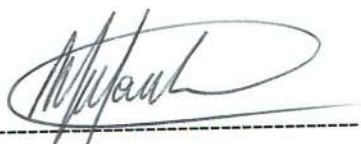
11 Date and Time of Next Meeting

The next meeting of the Parish Council is to be held on Tuesday 29th July 2003 at 7.00pm in the Village Hall.

The Annual Parish Meeting is to be held on the 7th July at 6.00pm in the Village Hall.

There being no further business, the Vice Chairman declared the meeting closed at 9.15pm.

SIGNED



(Chairman)

DATE

29th July 2003

Dunham-on-Trent with Ragnall, Darlton and Fledborough Parish Council

Minutes of the telephone conversation held between the Chairman and the Clerk
on Wednesday 9th July 2003

A telephone conversation was held on Wednesday 9th July 2003 between:

Cllr M Matthews (Chairman) &

Ann Keeley (Clerk)

as due to the Clerk being on holiday and then the Chairman going on holiday immediately afterwards the Chairman felt he had a few matters to discuss with the Clerk which should be dealt with before the next meeting.

1 Annual Parish Meeting

The meeting was held on the 7th July and was attended by Cllrs Matthews and Ashton. Mr Gaisford was the only member of the Public present.

2 Long service certificates for Parish Councillors

Cllr Ashton has served for 39 years. Application for a long service certificate to be made at the next Parish Council meeting.

3 Overgrown hedge at Jubilee House, Main Street, Dunham on Trent

Cllr Matthews has received several complaints about this hedge being overgrown and people having to step off the pavement onto the road to get round it. As this is dangerous for pedestrians Cllr Matthews asked the Clerk to write to the property to ask the occupants to cut the hedge. **ACTION: A Keeley**

4 Overgrown hedge at The Hawthorns, Dunham on Trent

Following the Parish Council Meeting on 25th March 2003 the Clerk wrote to the owners of the Hawthorns asking that the hedge be cut as it was obstructing the view of the road for drivers. Cllr Matthews asked the Clerk to write again as this has still not been done. **ACTION: A Keeley.**

5 Highway – A57

Cllr Matthews has received a report that a drain on the A57 is not functioning properly and water is draining off the road and into St Oswalds Park. To be reported to AMScott. **ACTION: A Keeley**

6 Obscured signs on entering Dunham on Trent

Cllr Matthews has received a report that on entering Dunham on Trent from the Bridge side the signs to the Village have been obscured by overgrown bushes. To be reported to AMScott. **ACTION: A Keeley**

7 Cocketts Hill

Cllr Matthews asked the Clerk to write to Mr Lightfoot at the Environment Department of the County Council at Bolham Lane regarding Cocketts Hill as the promised work on it has still not started. **ACTION: A Keeley**

8 Post Box in Dunham on Trent

Cllr Matthews has received a report that the letter box in Dunham on

Trent needs repainting. Cllr Matthews asked the Clerk to write to the Post Office to see if this would be possible. **ACTION: A Keeley**

9 Litterbins

Cllr Matthews has received a request for litter bins to be placed on the banks of the River Trent under the Bridge at Dunham on Trent. The Clerk was asked to contact the District Council to request these. **ACTION: A Keeley**

10 Old road signs and lights on the A57

Cllr Matthews has received a report that old road signs and old lights are still on the A 57 and need removing. The Clerk was asked to report this to AMScott. **ACTION: A Keeley**

11 Syringes at the Recycling Point in Dunham on Trent

Cllr Matthews has received a report that syringes have been found near the recycling point in Dunham on Trent. Cllr Matthews asked the Clerk to write to the Environment Department at the District Council for advise on what to do about this. **ACTION: A Keeley.**

SIGNED _____
(Chairman)

DATE-----

Dunham-on-Trent with Ragnall, Darlton and Fledborough Parish Council

Minutes of the Parish Council Meeting held on Tuesday 29th July 2003
at 7.00pm in Dunham & District Millennium Centre

Present:

Cllr M Matthews (Chair)

Cllrs I Atkinson, P Lyon, G Saville, L Sharpe

In attendance: A Keeley (Clerk)

1 Apologies for Absence

Apologies were received and accepted from Clls M Barden, C Dixon and R Gourley

2 Declarations of Interest

None.

3 Minutes of meeting Tuesday 24th June 2003

An apology for absence from Cllr Atkinson was added to the minutes which were then signed by the Chairman as a true record of the meeting.

4 Matters Arising

a) Accidents

None.

b) Criminal Acts

It was reported that a house had been broken into at Fledborough.

Cllr Saville reported that a farm at Ragnall had also been broken into and things had been taken.

Cllr Sharpe reported that several burglaries had taken place nearby where someone had knocked at a door to get the householders attention whilst someone else had got into the house at the back and taken handbags, etc.

Cllr Lyon reported that there had been a lot of damage to cars at East Markham.

c) Highways – A57

The road works on the A57 which were reported at the last meeting were caused by Anglian Water repairing a mains pipe.

Cllr Saville said that Mr Gaisford had reported to her that the grass, weeds and rubbish at the Ragnall / A57 junction need clearing as they are a hazard to drivers. **ACTION: A Keeley**

Cllr Atkinson suggested that it might be a good idea if Mr Gaisford sent his observations on jobs that need to be done in the Parish to the Clerk who could then liaise with the Chairman and act on Mr Gaisfords comments during the month instead of having to wait for the meeting each month. It was agreed that this would be a good idea. The Clerk was asked to write to Mr Gaisford to suggest this to him. **ACTION: A Keeley**

d) Highways – Parish

Cllr Atkinson reported that the lane running from the main road in Fledborough to the Church was in need of resurfacing as it has been patched many times. The Clerk was asked to write to the County Council to see if this

could be done. **ACTION: A Keeley**

It was reported that the footpath opposite the Hawthorns on Main Road running down to St Oswalds Park is overgrown and needs cutting. The Clerk was asked to report this to Mr Buttrick. **ACTION: A Keeley**

e) Footpaths & Parish Lanes

f) Village Appraisal

Cllr Matthews reported that Cllr Barden is able to get all the appraisals analysed by computer and to get a report on this analysis for the Parish Council. The results would be available for the September meeting. It was agreed by all that this would be a good idea.

g) Items from the Parish Meeting held on 7th July 2003

Cllr Matthews reported that several items had been brought to his attention at the Parish Meeting which he and the Clerk had dealt with during the month:

i) *Overgrown hedge at Jubilee House*

Cllr Matthews reported that the Clerk has written to ask the owners to cut the hedge and this has now been done.

ii) *Overgrown hedge at The Hawthorns.*

Cllr Matthews reported that the Clerk has written to ask the owners to cut the hedge but she has unfortunately been given the wrong address. Cllr Matthews said he would find out the correct address so that the Clerk can write to the owners again. **ACTION: Cllr Matthews and A Keeley**

iii) *Obscured signs entering Dunham on Trent, old signs and lights on the A57, drain on the A57 near St Oswalds Park*

Cllr Matthews said that the Clerk has reported all these items to AMScott but has so far received no reply. No reply has been received from AMScott about the matters reported to them from last months meeting.

iv) *Cocketts Hill*

Cllr Matthews reported that the promised work has now begun on Cocketts Hill.

v) *Syringes at the recycling point in Dunham on Trent*

Cllr Matthews reported that the Clerk has written to the District Council to ask advise on how to deal with this. She has not received a response yet. As this is a serious matter the Clerk was asked to write to the Chief Executive to ask for his assistance. **ACTION: A Keeley**

vi) *Litterbins*

Cllr Matthews reported that the Clerk has asked for litter bins to be placed on the banks of the River Trent under the bridge at Dunham on Trent. She has been informed by the District Council that these will be provided.

vii) *Post Box in Dunham on Trent*

Cllr Matthews reported that the Clerk has written to the Postmaster to ask if he can organise for the post boxes to be repainted. She has not received a response yet.

h) Incinerator – Woodcoates Lane

Cllr Matthews reported that the Clerk has contacted Normanton Parish Council about this. The Clerk there said she thought an incinerator had been installed at Gibraltar Farm. The Clerk was asked to contact the District Council to confirm if this is true or not and to ask for further details about it.

ACTION: A Keeley

i) NALC – Long Service Certificates

Cllr Matthews reported that Cllr Ashton has served 39 years as a Parish Councillor and will therefore be eligible for a 40 year Long Service Certificate

from NALC next year. The Clerk was asked to complete a nomination form.

ACTION: A Keeley

5 Public Discussion

6 Village Maintenance

Cllr Lyon said that notices were being removed from the notice board in its current position at Darlton and suggested it should be moved to near the bus shelter. Cllr Matthews suggested that the Parish Council should entrust the Darlton Councillors to ensure that the notice board was moved to the most suitable place and this was agreed by all.

Cllr Sharpe expressed concern about the amount of Rag Wort growing in the Parish. The Clerk was asked to write to the District Council to suggest that they are not taking this notifiable weed as seriously as they should be.

ACTION: A Keeley

Cllr Saville reported two items that Mr Gaisford had brought to her attention for the Ragnall area:

- a) The off-road drainage in Ragnall is very poor in places and some ditches need clearing out. Some drains are silted up. **ACTION: A Keeley**
- b) Street lights in need of attention – from the Chestnut Farm area to the Corner Cottage area - numbers 34 to 41. **ACTION: A Keeley**

Mr Gaisford has also reported that there are pot holes on the main road to Fledborough and on the road down to the Church that are in need of attention.

ACTION: A Keeley

7 Planning Matters

The Parish Council has received notification that the District Council has received an appeal about the refusal of planning permission for the erection of a three bedroom bungalow on land adjoining the White Swan, Main Street, Dunham on Trent. After discussion it was decided that the Parish Council would support the applicants appeal and the Clerk was asked to write to the applicant to inform them of this. **ACTION: A Keeley**

8 Correspondence

Nottinghamshire County Council:

- a) Details of documents and tables now available about Nottinghamshire relating to the 2001 Census. The Clerk was asked to complete this form. **ACTION: A Keeley**
- b) By the Way newsletter. Summer 2003.
- c) Snow Wardens Scheme. Letter asking if there is any change to the details for the snow wardens in the Parish.
- d) Countylink newsletter. June 2003.
- e) Travel and Transport Briefing. July 2003.
- f) Your Environment newsletter. Summer 2003.
- g) Planning and Property Briefing. July 2003.
- h) Letter asking if there would be any interest in creating a public footpath along Marsh Lane. After discussion it was decided to support this as it was reported that people do walk along Marsh Lane. **ACTION: A Keeley**
- i) Parish paths partnership update – to be circulated to all path wardens. **ACTION: A Keeley**
- j) A framework community strategy for Nottinghamshire. Booklet.

Bassetlaw District Council:

- k) Best Value Performance Plan 2003/2004. Booklet outlining the Council's achievements and outlining its plans for the future.
- l) Bassetlaw local plan review – letter requesting details about the services and facilities available in the Parish. The Clerk was asked to complete this form.

ACTION: A Keeley

- m) Letter about public speaking being introduced at planning committee meetings. The Clerk was asked to write to the District Council to ask them to clarify if this means a Parish Councillor speaking on behalf of the Parish Council or as an individual. **ACTION: A Keeley**
- n) Letter in response to the Parish Council letter about the difficulties sometimes experienced in contacting the District Council. The letter apologies for the difficulties the Parish Council has sometimes experienced. The idea of a pro-forma report form is thought to be a sensible idea and Jackie Billam, Principal Executive Officer will be contacting the Parish Council about this. In the meantime the Chief Executive suggests that the Clerk addresses all correspondence to the Chief Executives office and he will ensure that all letters are logged, acknowledged and given a unique reference number. The Clerk was asked to reply to thank the Chief Executive for his early and constructive reply. **ACTION: A Keeley.**

NALC:

- o) Letter informing the Parish Council that the Annual General Meeting will be held on 12 November 2003 at 7.30pm at the Minster School, Main Hall, Church Street, Southwell.
- p) Nomination forms for the Executive Committee.

General:

- q) London Electricity Group Review booklet 2002
- r) BCVS Community News leaflet.
- s) Action for Wildlife newsletter. Spring 2003.
- t) DEFRA. Letter to inform the Parish Council that they have recently published the Rural Services Standard 2003.
- u) Hacker Young Chartered Accountants. Letter to say the 2003 Annual Return is currently receiving attention.
- v) Bus Guides - copies were taken by Councillors from each village to put on display.
- w) Good Councillor Guides – given out to those present.

9 Financial Matters

a) Accounts for Payment

- i) The Council approved the payment of £176.92 to Ann Keeley for July's Clerk's salary (144.10) and expenses (£32.82). Cheque 300166.
- ii) The Council approved the payment of £50.00 to Mr C Gaisford for litter picking and street cleaning in July 2003. Cheque 300167.
- iii) The Council approved the payment of £58.00 to Dunham and District Village Hall for room hire. Cheque 300168.
- iv) The Council approved the payment of £6.45 to the Bridleway and Gauntleys Country Store for the padlock for the playground. Cheque 300169.

b) Income

Bank interest £2.23

c) Balance of Accounts as at 29.07.03

| | |
|------------------|----------------|
| Current Account: | 3266.27 |
| Deposit Account | 2894.39 |
| TOTAL | 6160.66 |

- d) Transfer of Funds
None.

10 Urgent Business

None.

11 Date and Time of Next Meeting

The next meeting of the Parish Council is to be held on Tuesday 30th September 2003 at 7.00pm in the Village Hall.

There being no further business, the Chairman declared the meeting closed at 8.15pm.

SIGNED



(Chairman)

DATE 30 Sept 2003

Dunham-on-Trent with Ragnall, Darlton and Fledborough Parish Council

Minutes of the Parish Council Meeting held on Tuesday 30th September 2003
at 7.00pm in Dunham & District Millennium Centre

Present:

Cllr M Matthews (Chair)

Cllrs G Ashton, M Barden, C Dixon, B Grimes, R James, P Lyon, G Saville (arrived at 7.15pm), L Sharpe (arrived at 7.30pm).

In attendance: A Keeley (Clerk)

1 Apologies for Absence

An apology was received and accepted from Cllr Atkinson.

2 Declarations of Interest

None.

3 Minutes of meeting Tuesday 29th July 2003

The minutes were signed by the Chairman as a true record of the meeting.

4 Matters Arising

a) Accidents

None.

b) Criminal Acts

Cllr Lyon reported that a car had been stolen in Ragnall.

c) Highways – A57

Cllr Matthews reported that a response has now been received from AMScott about the matters reported to them. Their comments on these matters are:

- i) There are no 'P' signs on the lay-bys on the A57 between Darlton and Dunham as they are not lay-bys, but tractor turning areas.
- ii) A 'No Parking' sign will be erected at the East Drayton turn.
- iii) The network monitor was unable to identify any old lights left over from works carried out on the A57.
- iv) The drain adjacent to St Oswalds Caravan Park has been jetted.
- v) The bushes obscuring the village signs for Dunham on Trent have been trimmed.
- vi) The Ragnall crossroads junction appears to be signed and road-marked in excess of the national requirements for trunk roads.

d) Highways – Parish

Cllr Lyon reported that the reflectors were down on the Tuxford road at the first bend and at Cotts Farm. **ACTION: A Keeley**

Cllr Lyon also reported that there is a water leak at the end of Drayton Road in Darlton. She said she had reported this to Anglian Water but nothing had been done yet. She agreed to report this again. **ACTION: Cllr Lyon**

e) Footpaths & Parish Lanes

Cllr Matthews reported that Mr Buttrick is unable to continue his footpath work in the Parish at the moment due to ill health. He will hopefully be able to inform the Parish Council by the end of October if he will be able to resume work again or not.

Cllr Barden reported that the handrail on the bridge on the footpath off Far Hill Lane is in need of repair. As this would normally be reported to Mr Buttrick Cllr Matthews suggested that this be delayed until the end of October and this was agreed by all.

Cllr Lyon reported that a drain cover was broken and in need of repair at the top of Woodcoates Lane just before the playing field. **ACTION: A Keeley**

f) Village Appraisal

Cllr Barden gave out copies of the Headline Results for the Dunham, Ragnall, Darlton and Fledborough Parish Appraisal. She suggested that these be taken home and looked at over the month and that the results be discussed further at the next meeting. She gave the Clerk spare copies to send out to those Councillors not present. **ACTION: A Keeley.**

g) Incinerator – Woodcoates Lane

Cllr Sharpe said that she had been informed that the planning application for this had been made in August 2002. The Clerk was asked to look back at planning applications of around that time to see if any details could be found. **ACTION: A KEELEY**

h) Crossing the A57 in Dunham on Trent

Cllr Dixon said that it was becoming increasingly difficult to cross the A57 from The Bridge to the War Memorial due to not being able to see around the bend towards the White Swan. He asked if there was any possibility of either a crossing being provided or a mirror. **ACTION: A Keeley**

i) Open day at the Darlton play area

Cllr Lyon reported that the day had been very successful and well attended.

5 Public Discussion

6 Village Maintenance

i) It was reported that the hedge at the Hawthorns has still not been cut back. The Clerk was asked to write to the owners again. **ACTION: A Keeley**

ii) Cllr Matthews reported that a letter had been received from SD Landscapes informing the Parish Council of their availability to do any maintenance work etc. in the Parish.

iii) Cllr Barden reported that she had looked into the report on the safety of the playground. Most items in the report are low risk – the only high risk item is the spring horse which should be repaired or removed. Cllr Matthews suggested that a quote be obtained from SD Landscapes to deal with all the items on the report. Cllr Barden suggested that all items be quoted individually so that the Parish Council can then decide which repairs to go ahead with. This was agreed by all and the Clerk was asked to contact SD Landscapes for a quote. **ACTION: A Keeley**

iv) Mr Gaisford has provided a list of items he feels need attention in Darlton and Ragnall. **ACTION: A KEELEY**

7 Planning Matters

a) Decision notice.

Proposal: Demolition of the property - The Haven, 1 Upper Row, Dunham on Trent.

The Council noted that permission had been granted.

b) Decision notice.

Proposal: Erect detached house and garage – The caravan, Upper Row,

Dunham on Trent.

The Council noted that permission had been refused.

c) The Parish Council has received notification that the Informal Hearing into the refusal of planning permission for the erection of a three bedroom bungalow on land adjoining the White Swan, Main Street, Dunham on Trent will take place on 18th February 2004 at 10.00am at Retford Town Hall.

d) Planning Application.

Proposal: Land adjoining Chestnut Barn, Main Street, Ragnall. Carry out residential development and alter existing access.

A response to this proposal was required by 9th September 2003 so a Sub-Committee meeting was held involving Councillors Matthews, Sharpe, Saville and Barden. The Sub-Committee found the plan inaccurate and difficult to follow. A reply to this effect was sent to the District Council.

Cllr Barden reported that since the Sub-Committee meeting was held a further meeting has been held by the villagers of Ragnall to discuss their concerns about this proposal. A letter has been written and signed by many people in the village setting out these concerns and this has been sent to the District Council.

8 Correspondence

Nottinghamshire County Council:

a) Travel & Transport Briefing. August/September 2003.

b) Planning & Property Briefings. August & September 2003.

c) Notification that the A57 between Markham Moor and Dunham is no longer a trunk road and is now the responsibility of the County Council again.

d) Details of Modification Orders the Council is proposing regarding footpaths.

e) Notification that repairs will be made to bus shelters and preservative applied to them as requested by the Parish Council several months ago. The work will be carried out in the next two months.

f) Supplementary planning guidance: Parking provision for new developments.

g) Letter giving details of the grass cutting the County Council will provide in the area.

h) Letter confirming that the County Council appreciate how urgent the Parish Council sees the proposed 40mph speed limit on Laneham Road, Ragnall. The County Council is dealing with the statutory process to implement this as quickly as possible.

Bassetlaw District Council:

i) Fact Book 2003/04

j) Letter in response to the Parish Councils letter about Ragwort and a copy of the 'Draft code of practise to prevent and control the spread of Ragwort'. Passed to Cllr Sharpe.

k) Letter in response to the Parish Councils letter seeking clarification about public speaking at Planning Committee. The procedure is to allow a Parish Councillor to speak on behalf of a Parish Council.

l) Letter in response to the Parish Councils concerns about finding syringes in the Parish. Also, a leaflet giving advice on what to do when syringes are found.

NALC:

m) Legal Topic Note 24 – Councillors Allowances.

n) Legal Topic Note 56 – Code of practice for local councils in handling complaints.

o) Letter acknowledging the nomination of Cllr Ashton for a long service certificate.

General:

- p) Notification that The Mobile Police Unit will be in Dunham on Trent on Friday 14th October 3.15 – 4.15pm.
- q) Nottinghamshire Healthcare NHS Trust. Notes from the Community Forum Meetings held on 9th June and 16th September 2003.
- r) Countywise Magazine. August 2003.
- s) Brain Waves Magazine. June 2003.
- t) Rural Voice Magazine. Summer 2003.
- u) Newark & Nottinghamshire Agricultural Society. The Vintage Tractor Show will be held on 22nd and 23rd November 2003.
- v) DEFRA. Details of the Rural Services Standard 2003.
- w) The Local Channel. Details of a new England-wide network of community websites.
- x) The Countryside Agency. Details of new walking rights in the countryside.
- y) DCllr Burton – letter about clearing rubbish from village roadsides, dykes and hedges. DCllr Burton is asking for Grant Aid at the District Council Meeting in November and the letter asks if the Parish Council would support him in this request. A reply was required before this meeting – during the month Cllr Matthews asked the Clerk to write to DCllr Burton to say that Dunham on Trent did not have a particular problem with this as the Parish Council employs its own street cleaner and litter picker but that the Parish Council would support him in his efforts. **ACTION: A Keeley**
- z) Tuxford Mine of Information. The Annual General Meeting will take place on Wednesday 29th October at 6.30pm in the Methodist School Room, Newcastle Street, Tuxford. Passed to Cllr Saville.
- aa) A letter was received during the month from Mrs Smith of Dunham on Trent who is willing to have the noise from the dogs at Field House Farm monitored from her garden. Cllr Matthews informed the Clerk about this during the month and asked the Clerk to pass Mrs Smith's details to the District Council. **ACTION: A Keeley**
- ab) Details about the late L/Cpl. R Pattison have been sent to the Parish Council by Mr Gilbert in response to a request from his family recently. Mr Gilbert has also sent these details to Mr Pattison's family. Cllr Matthews suggested that these details be photocopied and a copy be sent to each Parish Councillor with the minutes and agenda this month. Everyone agreed this would be a good idea. **ACTION: A Keeley**

9 Financial Matters

a) Accounts for Payment

- i) The Council approved the payment of £336.89 to Ann Keeley for August's Clerk's salary (144.10), September's Clerk's salary (144.10) and expenses (£48.69). Cheque 300174.
- ii) The Council approved the payment of £50.00 to Mr C Gaisford for litter picking and street cleaning in August 2003. Cheque 300171.
- iii) The Council approved the payment of £60.31 to British Telecom. Cheque 300170.
- iv) The Council approved the payment of £50.00 to Mr C Gaisford for litter picking and street cleaning in September 2003. Cheque 300173.
- v) The Council approved the payment of £300.00 to David Cobb for grass cutting. Cheque 300172.
- vi) The Council approved the payment of £462.00 to John Buttrick for the

P3 work he has done to date. Cheque 300175.

- b) Income
Bank interest £1.27
- c) Balance of Accounts as at 30.09.03
- | | |
|------------------|----------------|
| Current Account: | 2867.48 |
| Deposit Account | 2894.39 |
| TOTAL | 5761.87 |
- d) Transfer of Funds
None.

10 Urgent Business

- i) Cllr Dixon reported that the litter bin under the bridge on the river bank is overflowing. The Clerk was asked to report this and also to check if the new bin that was requested will be provided. **ACTION: A Keeley**
- ii) Cllr Sharpe reported that Mr Gilbert who has done a lot of historical work in the village and made many contributions to village life will shortly be leaving the area. It was suggested that a letter of thanks be sent to him and this was agreed by all. **ACTION: A Keeley**

11 Date and Time of Next Meeting

The next meeting of the Parish Council is to be held on Tuesday 28th October 2003 at 7.00pm in the Village Hall.

There being no further business, the Chairman declared the meeting closed at 8.25pm.

SIGNED _____


(Chairman)

DATE _____



Dunham-on-Trent with Ragnall, Darlton and Fledborough Parish Council

Minutes of the Parish Council Meeting held on Tuesday 28th October 2003
at 7.00pm in Dunham & District Millennium Centre

Present:

Cllr M Matthews (Chair)

Cllrs G Ashton, C Dixon, B Grimes, R James, P Lyon, G Saville, L Sharpe.

In attendance: A Keeley (Clerk)

1 Apologies for Absence

An apology was received and accepted from Cllr Barden.

2 Declarations of Interest

Cllr Matthews declared an interest in minute 10a v.

3 Minutes of meeting Tuesday 30th September 2003

The minutes were signed by the Chairman as a true record of the meeting.

4 Matters Arising

a) Accidents

- i) It was reported that there had been a vehicle fire in Dunham on Trent causing a traffic hold up.
- ii) It was reported that a car had left the road and ended up in the hedge at the crossroads in Dunham on Trent.

b) Criminal Acts

None reported.

c) Highways – A57

- i) Cllr Matthews reported that a response has been received from the County Council about the difficulty in crossing the A57 at Dunham on Trent. The County Council agrees that crossing the road is difficult but reports that The Department for Transport does not allow them to install mirrors. A zebra crossing is not possible as it is not a suitable location and there are not enough pedestrians to meet the criteria for a zebra crossing.
- ii) Cllr Saville reported that the waste grate outside the Sevilla Bungalow at Darlton on the A57 needs repairing. **ACTION: A Keeley**

d) Highways – Parish

Cllr Lyon reported that new tarmac has been laid where Woodcoates Lane meets the A57. She said that cracks had started to appear from the edge of the newly laid tarmac. The Clerk was asked to request the County Council to look at this. **ACTION: A Keeley**

e) Footpaths & Parish Lanes

Cllr Dixon reported that the litter bin under the bridge on the river bank has still not been emptied and is overflowing with rubbish. The Clerk has reported this once but was asked to follow this up again. **ACTION: A Keeley**

5 Public Discussion

As no members of the public were present the meeting continued.

6 Village Maintenance

- i) Cllr Saville said it had been brought to her attention that some of the street lights at Ragnall were not working. Cllr Matthews said the Clerk had reported this twice to the County Council.
- ii) Cllr Ashton said it had been brought to his attention that the perspex on the notice board at Ragnall had been broken.
- iii) Cllr Matthews reported that the Clerk has received a response from the owner of the Hawthorns about his hedge. He has had this inspected and assured the Clerk that it is not overgrown. He suggested that the overgrown section referred to by the Parish Council might belong to the old shop.

7 Village Appraisal

As Cllr Barden was unable to attend the meeting Cllr Matthews suggested that this item should be discussed at the next meeting and this was agreed by all.

8 Planning Matters

- a) Location: Land adjacent Darlton Road, Darlton, Newark, Notts.
Proposal: Retain non-illuminated directional sign.
The Parish Council noted that permission has been refused.
- b) Location: Land adjoining Chestnut Barn, Main Street, Ragnall, Notts.
Proposal: Carry out residential development and alter existing access.
This application required a response by 20th October and was dealt with by Cllr Barden mid-month.
- c) Location: Applecroft, The Green, Dunham on Trent, Newark, Notts.
Proposal: Erect conservatory.
No objections.

9 Correspondence

Nottinghamshire County Council:

- a) Travel & Transport Briefing. October 2003.
- b) Your Environment Newsletter – Autumn 2003.
- c) Stages Brochure. September – December 2003.
- d) Nottinghamshire Arts Guide. September – December 2003.

Bassetlaw District Council:

- e) Arts News. Autumn/Winter 2003.

NALC:

None

General:

- f) The Countryside Agency. Details of Local Heritage Initiative Grants.
- g) Nottinghamshire Rural Community Council. Annual Report for 1 April 2002 – 31 March 2003.
- h) Notification that the Mobile Police Unit will be at Dunham on Trent Village Hall on 7th November 3.15pm – 4.15pm. To be placed on the notice board –

ACTION: Cllr Matthews

- i) BCVS – Year at a glance Newsletter.
- j) BCVS – Community News Newsletter.

10 Financial Matters

a) Accounts for Payment

- i) The Council approved the payment of £193.04 to Ann Keeley for October's Clerk's salary (144.10) and expenses (£48.94). Cheque 300177.
- ii) The Council approved the payment of £50.00 to Mr C Gaisford for litter picking and street cleaning in October 2003. Cheque 300176.
- iii) The Council approved the payment of £635.00 to Dunham on Trent Parish Church Council – being the grant towards grass cutting in the Churchyards. Cheque 300178.
- iv) The Council approved the payment of £550.00 to Fledgelings Pre-School Playgroup – being the grant for 2003/2004. Cheque 300179.
- v) The Council approved the payment of £550.00 to Dunham on Trent Senior Citizens Club – being the grant for 2003/2004. Cheque 300180.
- vi) The Council approved the payment of £30.00 to Dunham on Trent Village Hall for room hire. Cheque 300181.

b) Income

BDC Precept - £3180.00

Bank interest - £1.19

c) Balance of Accounts as at 28.10.03

Current Account 4899.78

Deposit Account 2894.39

TOTAL 7794.17

d) Transfer of Funds

None.

11 Urgent Business


None.

12 Date and Time of Next Meeting

The next meeting of the Parish Council is to be held on Tuesday 25th November 2003 at 7.00pm in the Village Hall.

There being no further business, the Chairman declared the meeting closed at 7.35pm.

SIGNED


(Chairman)

DATE

25 Nov. 2003.

Dunham-on-Trent with Ragnall, Darlton and Fledborough Parish Council

Minutes of the Parish Council Meeting held on Tuesday 25th November 2003
at 7.00pm in Dunham & District Millennium Centre

Present:

Cllr M Matthews (Chair)

Cllrs G Ashton, M Barden, C Dixon, R James, P Lyon, L Sharpe.

In attendance: A Keeley (Clerk)

1 Apologies for Absence

Apologies were received and accepted from Cllrs B Grimes and G Saville.

2 Declarations of Interest

None.

3 Minutes of meeting Tuesday 28th October 2003

The minutes were approved and signed by the Chairman as a true record of the meeting. PROPOSED by Cllr Dixon, SECONDED by Cllr Lyon and AGREED by all.

4 Matters Arising

a) Accidents

i) Cllr Barden reported that a car had run off the road into Chestnut Barn at Ragnall.

ii) Cllr Matthews reported that a car had turned over on Stokeham Road.

b) Criminal Acts

i) Cllr Sharpe said that lamping has been happening in the area.

ii) Cllr Lyon reported that a trailer had been stolen from a farm yard in Darlton.

c) Highways – A57

Cllr Lyon said that the leak at Darlton which was reported at the last meeting is now being attended to.

d) Highways – Parish

Cllr Matthews reported that curb slabs have been stolen from Cocketts Hill. The Clerk has reported this to the County Council and she has been informed that these will be replaced in the next few weeks.

e) Footpaths & Parish Lanes

f) Other matters not covered on the agenda

Cllr James reported that a mains water pipe had burst at the back of Cabbage Hall. He said that this had been quite a serious event.

5 Public Discussion

As no members of the public were present the meeting continued.

6 Village Maintenance

i) It was reported that the perspex in the notice board at Ragnall has been smashed. Cllr Ashton said he was aware and will replace the perspex.

ACTION: Cllr Ashton

ii) The Parish Council has received a quote for repairing all the equipment in the playground. After discussion it was decided to accept this quote and the Clerk was asked to write to accept the quote and arrange for the work to be done. **ACTION: A Keeley**

7 Village Appraisal

The results of the village appraisal were discussed. It was felt that the response rate was quite low and little information had been obtained from the appraisal. On the whole the people who have responded appear to be quite happy with things and no major concerns have been raised. Cllr Barden said that the results should now be fed back to the people of the Parish. Cllr Barden will prepare a report to send out. **ACTION: Cllr Barden**
Cllr Matthews thanked Cllr Barden for all the work she has done to get the village appraisal done.

8 Planning Matters

- a) Location: Garden to the Mount, Upper Row, Dunham on Trent, Newark
Proposal: Erect a detached bungalow and construct new access.
No objections.
- b) Location: Land adjacent Ballina, The Green, Dunham on Trent, Newark
Proposal: Demolish existing buildings, relocate parking bays and erect nine residential dwellings.
After discussion it was decided to object to this proposal for the following reasons:
 - i) The Parish Council has reservations about backfilling.
 - ii) The Parish Council has concerns about putting additional pressure on an already struggling sewage system.
 - iii) The Parish Council questions the size of the development and feels that a development of this size is not suitable for the village.**ACTION: A Keeley**
- c) Location: Land off Upper Row, Dunham on Trent, Newark, Notts.
Proposal: Demolish existing house and store, erect three detached dwellings with integral double garages, alter and construct new access.
After discussion it was decided to object to this proposal for the following reasons:
 - i) The Parish Council would not object to three smaller dwellings but feel that three seven bedroom houses on this plot is excessive.
 - ii) None of the existing houses on Upper Row are identical. If this development goes ahead the Parish Council would prefer the three houses to be of different designs rather than identical as this would blend in better with the other properties in the area.
 - iii) The Parish Council is concerned about the plans to fell trees for this development.**ACTION: A Keeley**
- d) Location: Land adjoining Chestnut Barn, Main Street, Ragnall, Newark
Proposal: Carry out residential development and alter existing access.
The Council noted that permission has been REFUSED.
- e) Location: Applecroft, The Green, Dunham on Trent, Newark
Proposal: Erect conservatory
The Council noted that permission has been GRANTED.
- f) Location: Land adjoining to The Elms, Lincoln Road, Darlton, Newark

Proposal: Erect detached double garage
The Council noted that permission has been GRANTED.

9 Correspondence

Nottinghamshire County Council:

- a) Countylink newsletter – October 2003.
- b) Planning and Property Briefing – October / November 2003.
- c) Details of a Creation Order to add a footpath along Marsh Lane.

Bassetlaw District Council:

- d) Draft guide to - 'Planning Obligations: A Draft Guide to Policy, Principles and Procedure in Bassetlaw – October 2003'.

NALC:

None

General:

- e) Living for Tomorrow magazine – Summer 2003.
- f) Booklet from EDF Energy – 'Proposed flue gas desulphurisation plant extension at Cottam Power Station'.
- g) Nottinghamshire Healthcare NHS Trust – the next Community Forum meeting will take place on Monday 8th December at Rampton Hospital at 2.30pm.
- h) The Police Mobile Rural Contact Point – will be in Dunham on Trent on Friday 5th December 3.15 – 4.15pm.
- i) Letter of thanks from Dunham Senior Citizens' Club for the grant from the Parish Council.

10 Financial Matters

a) Accounts for Payment

- i) The Council approved the payment of £187.64 to Ann Keeley for November's Clerk's salary (144.10) and expenses (£43.54). Cheque 300184.
- ii) The Council approved the payment of £50.00 to Mr C Gaisford for litter picking and street cleaning in November 2003. Cheque 300182.
- iii) The Council approved the payment of £61.62 to British Telecom. Cheque 300183.
- iv) The Council approved the payment of £141.00 to Hacker Young Chartered Accountants for the audit of the 2002/2003 annual return and accounts. Cheque 300185.
- v) The Council approved the payment of £168.00 to Cllr Barden for the costs she has incurred in doing the village appraisal. Cheque 300186.

b) Income

Bank interest - £2.37

c) Balance of Accounts as at 25.11.03

| | |
|-----------------|----------------|
| Current Account | 2891.74 |
| Deposit Account | 2894.39 |
| TOTAL | 5786.13 |

d) Transfer of Funds

None.

e) Accounts and Annual Return for 2002/2003

These have now been audited and approved by Hacker Young Chartered Accountants.

11 Urgent Business

i) Letter of resignation from Cllr Gourley. The Clerk was asked to write to him to thank him for the contributions he has made to the Parish Council. **ACTION: A Keeley**


ii) Letter of application to join the Parish Council from Holly Gourley. After discussion it was decided to co-opt Mrs Gourley to the Council until the next election at which she would have to stand for election. The Clerk was asked to write to Mrs Gourley to explain this. **ACTION: A Keeley**

12 Date and Time of Next Meeting

The next meeting of the Parish Council is to be held on Monday 5th January 2004 at 7.00pm in the Village Hall.

There being no further business, the Chairman declared the meeting closed at 8.15pm.

SIGNED


(Chairman)

DATE

5th Jan. 2004