

DUNHAM & DISTRICT PARISH COUNCIL

MINUTES OF THE DUNHAM-on-TRENT with RAGNALL, DARLTON and FLEDBOROUGH PARISH COUNCIL MEETING held at 7:00pm on 9 OCTOBER 2018 at the Dunham Millennium Hall, Low Street, Dunham on Trent

Present: Councillors: Madeline Barden (Chair), Carole Booth, Paul Eghan,
Pam McKechnie, Di Moss, Ian Oakden, Sue Oakden,
Lyn Sharpe, Kathryn Watkinson

District Councillor Shirley Isard

Clerk: Caron Ballantyne

In Attendance: 2 members of the public

Action by:

Questions from Members of the Public

There were no questions

Police Report

No report has been received

To receive reports from County and District Councillors

Nothing to report

10/18/01

To receive apologies for absence

Apologies received from Rita Grimes and accepted

Apologies from District Councillor K Isard noted

Cllr Briscoe has moved away from the area and has therefore resigned as a parish councillor

10/18/02

To receive declarations of interest

Lyn Sharpe declared and interest in agenda item 10/18/18

10/18/03

To receive and approved the minutes: of the Parish Council

meeting of 11 September 2018, previously circulated to members.

These were agreed unanimously as a true record and signed by the Chair.

10/18/04

Matters Arising – For information only

Chair was going to visit Gem Travel as no response has been received from correspondence – this is to request a stop outside the village hall. This is still to be undertaken

**Cllr
Barden**

The Ride to Save Lives on the 23rd September, there were around 500 bikes, but this was the only village on the whole route, where there was minimal support from the public waving encouragement at the riders

10/18/05

Annual Payment to the Village Hall

A revised invoice has been sent to the Parish Council to meet expenses for the use of the hall. **Resolved** unanimously that this bill of £474.00 was paid

10/18/06

To consider changes to banking procedures for the Parish Council including the introduction of online payments.

None of the High Street banks offer dual signatories on accounts, which is required in accordance with the financial regulations. The new Clerk has experience and knowledge of a provider who allows multiple users to set up/approve each and every transaction, which is similar to the signing of cheques currently in place, but being online provides greater security for recipients as well as speeding up the process

Clerk

Resolved unanimously that this is a very good idea and a new account with Unity Trust should be progressed

10/18/07

Expenditure to be approved

			VAT	Total
Primary School	Section 137 Grant	£1,000.00	Nil	£1,000.00
Preschool - Fledglings	Section 137 Grant	£500.00	Nil	£500.00
Cllr Barden	Chairs Expenses	£20.00	Nil	£20.00
Colin Gaisforth	Lengthsman - September	£130.00	Nil	£130.00

Salaries, PAYE and Pensions

All expenditure approved unanimously

10/18/08

Lengthsman's report

Areas of work recorded for the month of September, including mowing A57 verge west bound, bank & verge clearance on Cockett Hill and clearing verges A57 west including uncovering the culvert

Issues to be raised with NCC Highways:

- A57/Low Street Junction – damage, has still not been repaired
- A57 Grips and drains to be cleared

10/18/09

Councillor Reports and Initiatives

Parish Council emails have been set up for each councillor, the email addresses are shown on the website and shall be used for all future correspondence.

Crime and accidents

- van stolen from the Bridge Inn car park in the middle of the day
- Accident on the A57 with the Junction of Upper Row involving 3 vehicles,
- A property in Darlton on Broadgate, took the dog for a walk. The vehicle used to get to the dog walk location was broken into and house keys taken, they then entered the house and took 2 expensive cars. Someone was clearly watching the resident's movements.
- There have also been a couple of other break ins in the area
- There has been a drug bust in the area, early one morning

A number of councillors have resigned recently and there are a number of vacancies, which Bassetlaw have posted the relevant notices for. If anyone is interested in filling the vacancies this would be to represent Darlton and Ragnall

10/18/10 Correspondence

- a) New system to claim VAT refunds for Parish Councils – This has been noted by the Clerk
- b) Latest Bank Statement - Noted

10/18/11 Purchase of new laptop computer for the Parish Clerk

Resolved unanimously to purchase a new laptop up to £600.00, with the old laptop being used for the Parish Magazine

10/18/12 To consider proposed:

Standing Orders, Financial Regulations, Members' Code of Conduct, Sickness and Absence Policy, Grievance and Disciplinary Policy, Health & Safety Policy, Expenses Policy - Resolved unanimously that all the documents were approved with minor spelling amendments (of place names) to be resolved

10/18/13 a) Planning Applications For consideration

18/01205/COU	Land Adjacent to The Hawthorns Mobile Home Park Main Street, Dunham On Trent	Change of Use of Land for Stationing of 10 Caravans/Mobile Homes – Not Supported – material planning considerations: Health and safety, Environment – the site regularly floods and the sewerage system is already at capacity Access/traffic – road safety on the A57 is poor at this location due to current speed limit Planning history - declined previously Cumulative impact – on a dangerous road
18/01220/TPO	Dunham House, Main Street, Dunham On Trent	Remove to Stump Level 2 Horse Chestnut Trees – Supported unanimously

b) Applications Determined

18/00784/RSB	Pear Tree Farm, Broad Gate, Darlton	Replacement Dwelling (Resubmission of P/A 18/00061/FUL)	Granted
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Noted

c) **Appeals Lodged**

18/00335/OUT	Land next to Briar Lea, Main Street, Ragnall	Outline Application with Some Matters Reserved (Approval being sought for access) for the erection of Two Detached Dwellings
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Noted

d) **Other Planning matters**

Oak Tree Cottage, Ragnall – appears to be developing without any planning permission having been granted. Bassetlaw planning department have provided information on the planning applications which have been submitted on the property in the past. **Resolved** unanimously that the Clerk contact the planning department and asked if planning is required for this or if it is allowed under permitted development?

Residents are concerned about a tree overhanging, which is subject to a TPO and the owner is not taking any action to rectify – photos to be taken and exact location to be provided to Clerk and this matter will be raised with the planning department

10/18/14

Village Hall Management Committee Report

Cllr Moss has now joined the Village Hall committee and will be the Parish Council liaison.

An amount of lead has been stolen from the gulley on the roof, this has now been repaired.

The cost of the telephone for the village hall is currently being looked at as the cost is significant. The line needs to be retained for the Wi-Fi

The heating is to be upgraded as it is not working very effectively at the moment Fundraising will be required for the heating and the new tables 7 chairs.

A number of windows (approx. 10) and a door are needing replacing as the double glazing has failed

10/18/15

(Possible) Local Government Reorganisation in Nottinghamshire

Information has been received from the County Council on their suggestion to create unitary authorities for the County. **Resolved** that the Invitation to County Hall event be circulated to all members.

10/18/16

New Parish Magazine

Funding arrangement(s) – Resolved that a grant to help with start-up costs of £500.00 was approved, this will be funded from the reserves. There is a committee set up for this and a magazine could be published for December. The deliveries are hoped to be free and done by volunteers. There are advertisers already applying to be included.

Naming of Publication - this will be called the “Parish Informer” and email has been set up of ParishInformer@gmail.com

Assistance from other Councillors – a number of Councillors are on the Committee

10/18/17

CCTV system for the Village Hall and Play Area

A new quotation is awaited. Discussions were had about a policy being required for the use/operation of CCTV before the Parish Council would be able to consider any financial contribution to this project. To be brought forward to the next agenda

- 10/18/18** **Signing of the Statutory Declaration for the land known as Reptile Gardens and the Allotments.**
The solicitor has the paperwork ready for signing – In accordance with the Standing Orders this should be done by 2 Councillors. **Resolved** unanimously (by those voting) that Cllrs Barden and I Oakden would do this
- 10/18/19** **A Rights of Way Issue**
Cllr Moss is concerned about the condition of the road through St Oswalds Park, which is also a Public Right of Way – and wondered who is responsible for the maintenance of this? This is the responsibility of the land owner
- 10/18/20** **Appointment of Contractors to undertake projects in the Parish**
A local contractor has been identified, who may be willing to undertake the work which has been planned. At this time no agreement has been obtained from either land owner (Highways/Environment Agency) for the addition of the items
- Clerk to contact:
- Environment Agency to seek permission to replace a picnic table (now gone) with a bench on the river bank
 - NCC Highways to seek permission for the placing of benches/bins. Also to ask if they would quote for the work?
- 10/18/21** **Cockett's Hill Footpath**
A meeting is to be arranged between Cllr Watkinson and Clerk to discuss how to progress this
- To consider resolving that, under Section 100A (4) of the Local Government Act 1972, the public and members of the press be excluded from the meeting for the following item of business on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 Schedule 12A of the Act**
Resolved unanimously and the public left the meeting
- 10/18/22** **New Clerk's Appointment**
Resolved
Acceptance of New Employment Contract – the NALC model has been used
Salary – SCP 25
Pension Rights – NCC pension to be offered from 1st December
Allowances – Heating, Lighting, mileage at HMRC rates and a toll bridge card
Hours to be worked – 6 hours per week, generally on a Wednesday Morning
- 10/18/23** **Agenda Items for the Next Meeting**
Co-opting new Councillors

Date of next meeting: Tuesday 13 November 2018

Meeting closed at 21:15pm